



## City on a Hill Charter Public School

### December Governance Committee Meeting

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#### Date and Time

Monday December 4, 2017 at 4:00 PM EST

#### Location

CoaH Dudley Square ROOM 202

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#### Agenda

##### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes

##### II. Governance

Governance

- A. Discuss Board Expansion Plan: Phase I

Please review and be prepared to discuss our skills assessment. This will help us define the parameters of our board expansion plan, which we will draft subsequent to this discussion (next month, as Phase II). During today's meeting, we will simply define our needs over time. We need

to consider total number of trustees, skills, diversity, and other priorities. Our goal is to leave the meeting with these goals clearly articulated.

**B. Board Officer Succession Planning**

In addition to discussing our board expansion plan, we need to discuss next steps in our succession planning process for officers.

**C. Discuss Board Assessment Results**

Please review Board Assessment results (forthcoming). We will prioritize and identify 1-2 topics for board development during the 2017-18 school year.

**D. Discuss Individual Trustee, Officer, and Committee Job Descriptions**

Please review updated job descriptions for full board, officer, and committees (governance and CEO Support and Eval; waiting on others from Committee chairs). We will present the individual descriptions for approval to the full board following this committee meeting. Recommendation to defer approval of committee job descriptions until next board meeting.

**III. Closing Items**

**A. Adjourn Meeting**