

APPROVED



# Baconton Community Charter School

## Minutes

### BCCS Governing Board Meeting

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#### **Date and Time**

Tuesday December 16, 2025 at 6:00 PM

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The Governing Board meets monthly at 6:00 PM in the Superintendent's Conference Room in the Main Building. Dates are noted on the calendar.

The Finance Committee meets monthly in advance of the regular board meeting to review financials.

The Student Affairs Committee receives monthly reports from campus leadership.

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#### **Directors Present**

Amber Manriquez, Benjamin Brooks, Jenny Van Meter, Robert Frock, Sonya Williams, Stone Pinson

#### **Directors Absent**

Brittany Shiver, Crystal Moore, Isabel Nunez, Rashelle Minix, Shavonne Threatts

#### **Ex Officio Members Present**

Kate Von Glahn

#### **Non Voting Members Present**

Kate Von Glahn

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*Kate Von Glahn*

Signed by Kate Von Glahn on 1/20/2026

## Guests Present

Larry Burkett, Lynn Pinson, Missy Harrod, Tinsley Brooks

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Jenny Van Meter called a meeting of the board of directors of Baconton Community Charter School to order on Tuesday Dec 16, 2025 at 6:10 PM.

### C. Approve Agenda

Robert Frock made a motion to Approve agenda.  
Sonya Williams seconded the motion.  
The board **VOTED** to approve the motion.

### D. Approve Minutes

Benjamin Brooks made a motion to approve the minutes from November 18, 2025 BCCS Governing Board Meeting on 11-18-25.  
Stone Pinson seconded the motion.  
The board **VOTED** to approve the motion.

### E. Recognition of Guests

None present

## II. Finance Committee

### A. BCCS Finance Reports

Stone Pinson made a motion to approve November Financials.  
Amber Manriquez seconded the motion.  
The board **VOTED** to approve the motion.

### B. Facility Update

Future budgets will include money to repairs to oldest buildings - roofs and HVACS.

### C. Payroll/Human Resources Update

Kate stated that she will be ready to run payroll through ADP in January and that ESS will handle subs and new classified employees beginning in January as well.

### D.

*Kate Von Glahn*

Signed by Kate Von Glahn on 1/20/2026

### **Payroll Policy Approval**

Robert Frock made a motion to approve payroll policy.

Sonya Williams seconded the motion.

The board **VOTED** to approve the motion.

### **III. Student Affairs Committee**

#### **A. Student Affairs Monthly Reports**

Rob Frock presented reports. Attendance up and Blazer Graphics doing great!

Meredith feels like elementary is doing well and has some new goals for beginning of the year. Helping students track their own progress and taking ownership of that is one of those goals. Dental bus did not have enough students sign up so it did not come. Community Service is still happening - elementary students are visiting the retirement home tomorrow. Angel Tree families were all covered by local churches and groups.

Kelly presented for middle school. Kaylan Deal and Lindsey Clenney planned several community outreaches and contests for our kids to enter.

High school will finish EOCs this week. The varsity wrestling team is having a winning season. Service trip went to Athens, GA this weekend and worked at a soup kitchen. Operation Shoebox was completed with both middle and high school. January will start with new schedules.

### **IV. Governance Committee**

#### **A. GOVERNANCE TRAINING UPDATE**

Upcoming training in Atlanta, February 2026. All board members must attend except Rob Frock who attended in Macon, GA.

### **V. Administrative Updates**

#### **A. Bus/Transportation Updates**

Finance Committee will make a recommendation in the January meeting as to how to move forward.

#### **B. Strategic Plan**

Still working with Bell Wether and sharing with board. Everything revolves around student achievement. Will present to stakeholders in the spring. Highly mastered teachers, leadership, facilities, all of the things that support student achievement, will be prioritized. The grant opportunity will not be available until later in the spring of 2026. March 2026 the CTAE grant opportunity will open up.

*Kate Von Glahn*

Signed by Kate Von Glahn on 1/20/2026

## VI. Executive Session

### A. Go Into Executive Session

Benjamin Brooks made a motion to go into ES.

Amber Manriquez seconded the motion.

To discuss real estate and personnel

The board **VOTED** to approve the motion.

### B. Come Out Of Executive Session

Sonya Williams made a motion to come out of Executive Session.

Benjamin Brooks seconded the motion.

The board **VOTED** to approve the motion.

## VII. Real Estate Transaction

### A. Recommendation by Jenny Van Meter

Amber Manriquez made a motion to agree to real estate swap if certain conditions are met.

Sonya Williams seconded the motion.

The board **VOTED** to approve the motion.

## VIII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

Kate Von Glahn

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## Monthly Schedule:

### • Finance-Board

- January 13th-20th
- February 24th-24th
- March 10th-17th
- April 14th-21st
- May 12th-12th
- June 9th-9th

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