

APPROVED



Baconton Community Charter School

Minutes

Governing Board Meeting

Date and Time

Tuesday October 28, 2025 at 6:00 PM

Location

Governing Board Room in Main Office

The Governing Board meets monthly at 6:00 PM in the Superintendent's Conference Room in the Main Building. Dates are noted on the calendar.

The Finance Committee meets monthly in advance of the regular board meeting to review financials.

The Student Affairs Committee receives monthly reports from campus leadership.

Directors Present

Amber Manriquez, Benjamin Brooks, Brittany Shiver, Jenny Van Meter, John Hilliard, Rashelle Minix, Robert Frock, Shavonne Threatts, Sonya Williams, Stone Pinson

Directors Absent

None

Ex Officio Members Present

Kate Von Glahn

Non Voting Members Present

Kate Von Glahn

Guests Present

Kelly Rucker, LaJuana Smith, Larry Burkett, Lynn Pinson, Mary Sullivan, Meredith Powell, Missy Harrod, Tinsley Brooks

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Jenny Van Meter called a meeting of the board of directors of Baconton Community Charter School to order on Tuesday Oct 28, 2025 at 6:13 PM.

C. Approve Agenda

Stone Pinson made a motion to Approve the Agenda for 10/28/25.
Benjamin Brooks seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

Rashelle Minix made a motion to approve the minutes from BCCS Governing Board Meeting on 09-16-25.
Sonya Williams seconded the motion.
The board **VOTED** to approve the motion.

E. Welcome to New Members

Rashelle Minix - voted back in
Crystal Moore - voted in
Isabel Nunez - voted in but not present

Current board members introduced themselves

F. Nomination and Voting of New Officers

Rashelle Minix made a motion to Nominated and vote Jenny Van Meter to be chairperson.
Benjamin Brooks seconded the motion.
Rashelle Minix - 1st
Bejamin Brooks - 2nd
The board **VOTED** to approve the motion.
Brittany Shiver made a motion to Nominate and vote for Benjamin Brooks as Vice Chairperson.

Sonya Williams seconded the motion.

The board **VOTED** to approve the motion.

Robert Frock made a motion to Nominate and vote for Rashelle Minix to serve as Secretary.

Brittany Shiver seconded the motion.

The board **VOTED** to approve the motion.

II. Finance Committee

A. BCCS Finance Reports

Jenny Van Meter made a motion to Approve Financials.

Sonya Williams seconded the motion.

The board **VOTED** to approve the motion.

B. Finance Policy Updates for Approval

Robert Frock made a motion to Approve updates to financial policy.

Rashelle Minix seconded the motion.

Updates made to finance policy procedure regarding emergency spending - giving the Superintendent freedom to make decisions in a timely manner in emergency situations up to a threshold of \$24,999.99. Also wording regarding procedures around financial reports was cleaned up to make certain that policies and procedures line up.

The board **VOTED** to approve the motion.

Robert Frock made a motion to update wording in financial policy.

Sonya Williams seconded the motion.

Procedure update to include that full finance committee reviews journal entries and bank reconciliations vs finance chair signing off on those reports

The board **VOTED** to approve the motion.

Brittany Shiver made a motion to update wording re bank signers in financial policy.

Stone Pinson seconded the motion.

To add two signers to bank role - Superintendent and a school administrator as signers

The board **VOTED** to approve the motion.

C. Facility Update

Nothing new from Larry Burkett

III. Student Affairs Committee

A. Student Affairs Monthly Reports

Robert Frock taking over as Student Government Affairs chairperson. Enrollment at 998 students - 8 fewer than beginning of school year. School wide attendance at 95.8%.

Updating how attendance meetings are handled and run school wide. Large outbreak of Hand Foot and Mouth in elementary. SWD numbers continue to be significant requiring

more support staff and teachers than ever before. Several homeless families have been served already this school year - providing shelter, utilities and food.

Elementary updates - PBIS is going well and instruction evals are well under way.

Technology glitches have been tough but Darryl Burley has worked hard to get everything going smoothly. SCSC goals of community are being worked toward. 5th and 7th grades are working together for a veterans day celebration. A campus wide food drive is planned for November .

Middle School updates - Beginning of the year screenings are completed. Students receiving interventions. Thursday will be the first club day for middle school. 7 clubs are currently planned. MS art has been going great with kids entering and winning competitions! Held a kickball tournament as a PBIS incentive. Middle school will be participating in the Operation Christmas Child Shoebox event. Funds to org shoe fundraiser has been approved. MS will be raising money through this and will provide shoes to people in a 3rd world country.

High School - Kelly Rucker reported for Dustin Green. Clubs meet on Tuesdays once a month. Thursday planning meetings with department heads. 18 taking the SAT tomorrow. Friday night is Senior night - all senior athletes will be recognized. Varsity softball heading to the elite 8 in Columbus for state tomorrow, Wednesday, October 28th. 2025 - GA charter schools out performed the State average. BCCS was at 98% graduation rate.

IV. Governance Committee

A. Policy Review

Mary Sullivan presented policies re FMLA. BCCS has been following law but has not had a written policy surrounding that. Also clearing up wording re benefits.

Rashelle Minix made a motion to approve FMLA policy.

Robert Frock seconded the motion.

The board **VOTED** to approve the motion.

Rashelle Minix made a motion to approve the stakeholder grievance policy.

Stone Pinson seconded the motion.

Stakeholder grievance policy. This is already laid out but this wording is regarding people who are not parents or students with a grievance and how the process will work.

The board **VOTED** to approve the motion.

Benjamin Brooks made a motion to approve homeless procedures updates re course credit.

Robert Frock seconded the motion.

Updating a link that was expired in the form as well as wording regarding full or partial coursework. Making sure homeless students receive all of the credits possible if they have to make a move due to homelessness.

The board **VOTED** to approve the motion.

B.

GOVERNANCE TRAINING UPDATE

Governance training upcoming - new members have to attend two day training. If have more than 2 years service - one day is required. Today is the deadline for the November training in Macon, GA. February 2026 is in Atlanta. Missy will stay late and help those who want to attend in Macon next month.

V. Administrative Updates

A. Bell Wether

Weekly strategic planning meetings are happening. The focus has been on student achievement, attracting and retaining top talent, and facilities upgrade. CPF grant potential is included because BCCS is in this cohort.

B. Real Estate Summary

John requested a summary of all of BCCS property and Missy has put this together. Includes 8 tracts and organized so governing board members can easily see what school owns.

VI. Closing Items

A. Adjourn Meeting

Brittany Shiver made a motion to adjourn.

Shavonne Threatts seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
Kate Von Glahn

Monthly Schedule:

Finance-Board

November 11th-18th

December 16th-16th

January 13th-20th

February 24th-24th

March 10th-17th

April 14th-21st

May 12th-12th

June 9th-9th

