



Baconton Community Charter School

Minutes

August Finance Committee Meeting

Date and Time

Tuesday August 12, 2025 at 6:00 PM

Location

Board Room

The Governing Board meets monthly at 6:00 PM in the Superintendent's Conference Room in the Main Building. Dates are noted on the calendar.

The Finance Committee meets monthly in advance of the regular board meeting to review financials.

The Student Affairs Committee receives monthly reports from campus leadership.

Committee Members Present

Benjamin Brooks, Jenny Van Meter, Kelly Rucker, Lynn Pinson, Stone Pinson

Committee Members Absent

Missy Harrod

Guests Present

Kate Von Glahn, Larry Burkett

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

Benjamin Brooks called a meeting of the Finance Committee Committee of Baconton Community Charter School to order on Tuesday Aug 12, 2025 at 6:08 PM.

C. Approve Minutes

No Minutes from previous meetings to approve - Board and committees do not meet in July

Motion to approve the minutes from.

The committee **VOTED** unanimously to approve the motion.

II. Finance Committee

A. Profit and Loss

Discussion regarding summer expenses - one time expenses

B. Balance Sheet

Jenny Van Meter made a motion to Approve all financial reports to present to full board.
Stone Pinson seconded the motion.

The committee **VOTED** to approve the motion.

C. Budget VS Actual

D. Journal Entry Review

E. Credit Card Review

F. Purchase Order Review

G. Bank Account/Statement Review

H. Federal Budgets and Grants Update

I. SNO Payment Advice

J. CPF Financial Performance Indicators

Lynn Pinson plans to speak with Doug Erwin re Cash On Hand formula to make certain that we are calculating our unrestricted cash in the correct way.

III. Other Business

A.

Facilities Report

Adding handicap ramp to the main building. A temporary aluminum ramp was purchased to make the building accessible for open house and until a permanent ramp can be installed. Discussion re cost, accessibility and signs re how parents can access.

Jenny Van Meter made a motion to Approve permanent handicap ramp.

Benjamin Brooks seconded the motion.

The committee **VOTED** to approve the motion.

Front parking lot - still under construction. 50 inch drain installed underneath driveway.

Recommending a corrugated pipe to drainage pond. CE Construction provided an estimate for \$13,525.38. Larry said he would solicit more bids if requested but it is under the \$25,000 requirement for bids. Finance Committee members do not want the delay and want to continue with CE Construction to finish quickly and efficiently. Water is a constant source of issues in Baconton. Discussion re cleaning out drainage pipes was had.

Jenny Van Meter made a motion to accept the change order from CE Construction.

Benjamin Brooks seconded the motion.

The committee **VOTED** to approve the motion.

B. Administrative Report

Jenny Van Meter made a motion to Approve resources to hire School Resource Officer.

Kelly Rucker seconded the motion.

School Resource office was presented from Mitchell County Sheriff's Department. Salary partially funded under school safety grant.

The committee **VOTED** to approve the motion.

Discussion re use of City Of Baconton land - the City does not want to maintain but does not want to sell. BCCS needs to create a proposal of usage and shared space to present to the city council.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,

Kate Von Glahn

Benjamin Brooks made a motion to Adjourn.

Stone Pinson seconded the motion.

The committee **VOTED** to approve the motion.