



# Baconton Community Charter School

## Governing Board Meeting

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### Date and Time

Tuesday October 28, 2025 at 6:00 PM EDT

### Location

Governing Board Room in Main Office

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The Governing Board meets monthly at 6:00 PM in the Superintendent's Conference Room in the Main Building. Dates are noted on the calendar.

The Finance Committee meets monthly in advance of the regular board meeting to review financials.

The Student Affairs Committee receives monthly reports from campus leadership.

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### Agenda

	Presenter
<b>I. Opening Items</b>	
<b>A.</b> Record Attendance	Kate Von Glahn
<b>B.</b> Call the Meeting to Order	Jenny Van Meter
<b>C.</b> Approve Agenda	Jenny Van Meter
<b>D.</b> Approve Minutes	Jenny Van Meter
Approve minutes for BCCS Governing Board Meeting on September 16, 2025	

Presenter

**E. Welcome to New Members**

Jenny Van Meter

Welcome and introduction of new members

**F. Nomination and Voting of New Officers**

Jenny Van Meter

Nomination and Voting of Officers

**II. Finance Committee**

**A. BCCS Finance Reports**

Benjamin Brooks

The BCCS Finance Committee recommends the approval of the September Financial Reports

1. Profit and Loss
2. Balance Sheet
3. Budget vs Actual
4. Journal Entry Review (no entries to review)
5. Credit Card Review
6. Purchase Order Review
7. Bank Account Reconciliations
8. Federal Budgets and Grants Update
9. CPF Financial Performance Indicators-Cash on Hand

**B. Finance Policy Updates for Approval**

Missy Harrod

1. Emergency Purchasing Guidelines expanded
2. Procedure update to include the full Finance Committee to review and approve the Journal Entries and Reconciliations in preparation for submittal to the full Board.
3. Edited Signatory Role for Bank Signers to include Superintendent and School Administrator.

**C. Facility Update**

Benjamin Brooks/L  
Burkett

**III. Student Affairs Committee**

**A. Student Affairs Monthly Reports**

Robert Frock

The following reports were reviewed by the Student Affairs Committee and are submitted for review by the Full Board. A summary of the reports is included for review.

1. Enrollment
2. Attendance
3. Health and Wellness
4. Special Education, 504
5. ESOL
6. PBIS and Homeless Coordinator Updates
7. Testing/Screeners
8. Administrative School Level Reports:
  1. Meredith Powell
  2. LaJuana Smith
  3. Dustin Green
9. Charter Contract
  1. SCSC Charter Expiration Date
  2. Grade Range
  3. Transportation Program
  4. Attendance Zone
  5. Lottery Procedures and Results
  6. Outreach and Marketing
  7. Accreditation
  8. Mission Specific Goals
  9. Annual Report
  10. State and Federally Mandated Educational Services
  11. Brief Period of Quiet Reflection
  12. Individual Graduation Plans
  13. School Nursing Program
  14. Criminal Background Checks
  15. Clearance Certificates
  16. Performance Evaluation System
  17. Transportation Program
  18. Food Services
  19. Data Collections
  20. School Calendar

#### **IV. Governance Committee**

##### **A. Policy Review**

Mary Sullivan

1. FAMILY MEDICAL LEAVE ACT (FMLA)
2. STAKE HOLDER COMPLAINT AND GRIEVANCE POLICY

Presenter

### 3. UPDATED MCKINNEY VENTO

#### B. GOVERNANCE TRAINING UPDATE

Missy Harrod

##### **FY26 SCSC Governance Training Information**

##### ***Macon – Middle Georgia State University (MGA)-Robert F. Hatcher Conference Center***

November 5, 12:00 p.m. – 5:00 p.m. - New Governing Board Member Training

November 6, 9:00 a.m. – 4:00 p.m. – Training for All Governing Board Members

Click here: [Registration is now open](#)

**\*\*Register through October 28th. All board members and 2 staff members per school are invited.**

##### ***Atlanta – Loudermilk Conference Center***

February 10, 12:00 p.m. – 5:00 p.m. - New Governing Board Member Training

February 11, 9:00 a.m. – 4:00 p.m. – Training for All Governing Board Members

Registration coming soon!

#### V. Administrative Updates

##### A. Bell Wether

Strategic planning

##### B. Real Estate Summary

Missy Harrod

Share real estate summary of all property.

#### VI. Board Member Comments and Concerns

#### VII. Executive Session

If needed.

#### VIII. Closing Items

##### A. Adjourn Meeting

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#### Monthly Schedule:

##### Finance-Board

November 11th-18th

December 16th-16th

January 13th-20th

February 24th-24th

March 10th-17th

April 14th-21st

May 12th-12th

June 9th-9th