



Baconton Community Charter School

Finance Committee Meeting

Date and Time

Tuesday December 16, 2025 at 5:30 PM EST

Location

Board Room

The Governing Board meets monthly at 6:00 PM in the Superintendent's Conference Room in the Main Building. Dates are noted on the calendar.

The Finance Committee meets monthly in advance of the regular board meeting to review financials.

The Student Affairs Committee receives monthly reports from campus leadership.

Agenda

	Presenter
I. Opening Items	
A. Record Attendance	Kate Von Glahn
B. Call the Meeting to Order	Benjamin Brooks
C. Approve Minutes	Benjamin Brooks
Approve minutes for Finance Committee Meeting on November 11, 2025	

Presenter

II. Finance Committee

Review and discuss monthly financials in preparation to present to the Full Board

A. Profit and Loss	Lynn Pinson
B. Balance Sheet	Lynn Pinson
C. Budget VS Actual	Lynn Pinson
D. Journal Entry Review	Lynn Pinson
E. Credit Card Review	Lynn Pinson
F. Purchase Order Review	Lynn Pinson
G. Bank Account/Statement Review	Lynn Pinson
H. Federal Budgets and Grants Update	Lynn Pinson
I. SNO Payment Advice	Lynn Pinson
J. CPF Financial Performance Indicators	Lynn Pinson
K. Facility Updates	Larry Burkett

III. Updates from Administration

A. Facility Acquisition Update	Missy Harrod
B. Transportation/bus quotes	Missy Harrod
C. Forward Funding Update	Missy Harrod

IV. Other Business

A. PAYROLL UPDATE	Kate Von Glahn
1. PAYROLL POLICY FOR APPROVAL	
1. https://docs.google.com/document/d/1-naKJKZsOEeF2kxGYla_b7gbpPjVeQfgvS_5mUEiuA/edit?tab=t.0	
2. ADP UPDATE	
3. ESS UPDATE	

V. Closing Items

A. Adjourn Meeting