

APPROVED



# Elgin Math & Science Academy

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday February 26, 2025 at 4:00 PM

#### Location

Admin Building - SS Classroom  
1600 Dundee Avenue  
Elgin, IL 60120

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#### Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

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#### Directors Present

A. Gandhi, A. Scimeca, J. Delgado, K. Kelly, P. Stagen, S. Beck, S. Bennett

#### Directors Absent

B. Lane, D. Haight

#### Guests Present

K. Coventry, K. Martinez

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Beck called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday Feb 26, 2025 at 4:01 PM.

A. Scimeca made a motion to call this meeting to order at 4:01 PM on February 26, 2025.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board Meeting**

### **A. Public Comment**

S. Bennett provided the statement on public comment.

### **B. Approve Minutes from the December 18th Board Meeting**

P. Stagen made a motion to approve the minutes from Board of Directors Meeting on 01-29-25.

A. Scimeca seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Administrative Reports**

### **A. Executive Director's Report**

K. Martinez presented student work to Board Members of what students are working on demonstrating high-quality work (Kindergarten, 7th-8th Grade). K. Martinez made the Board aware of any updates and presented her Executive Director's report.

- IAR and ISA Assessments
- Expedition Planning with Staff
- Enrollment
- Community Engagement

## **IV. Financial Report**

### **A. Finance Committee Report**

P. Stagen provided an overview of the financials.

### **B. Financial Statements**

P. Stagen presented the January Financials with any updates.

## **V. EMSA Committee and Parent-Teacher Crew Reports**

### **A. EMSA PTC Update**

J. Delgado presented the EPTC report for February.

- Math Night
- Day of school Treats 1/31
- Student-Led Conferences 2/13-2/14
- Derby Day 2/20
- All School EPTC meeting 2/25

### **B. Executive Committee**

K. Kelly made a motion to approve the Law Enforcement and Government Agency Policy.

A. Gandhi seconded the motion.

K. Martinez presented an overview of this policy.

The board **VOTED** unanimously to approve the motion.

K. Kelly made a motion to approve the Post Issuance Compliance Policy.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Bennett shared that an assessment would go out to the Board on what the Board needs, and skills that are needed.

### **C. Master Planning Committee**

K. Kelly provided updates and presented the Master Planning Committee report.

- Grant opportunity.
- Meeting next month.

### **D. Governance**

A. Gandhi discussed updates with the Governance Committee.

- Seeking additional board members - process.
- Meeting next month.

### **E. Academic Excellence**

No updates from Academic Excellence.

### **F. Development Committee**

K. Martinez discussed fundraising ideas with the Board.

S. Beck will be joining the Development Committee.

## **VI. Closing Items**

### **A. Public Comment**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:29 PM.

Respectfully Submitted,  
K. Coventry