

APPROVED



# Elgin Math & Science Academy

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday May 22, 2024 at 4:00 PM

#### Location

##### Admin Building - SS Classroom

1600 Dundee Ave

Elgin, IL 60120

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#### Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

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#### Directors Present

A. Gandhi, A. Gray, D. Haight, G. Swick, H. Sennholtz, K. Kelly, K. Shaw, M. Toth, P. Stagen, S. Bennett

#### Directors Absent

B. Lane

#### Ex Officio Members Present

J. Willer

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## Non Voting Members Present

J. Willer

## Guests Present

D. Alexander, D. DeJong (remote), K. Coventry, R. Manderschied, hsennholtz@yahoo.com

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday May 22, 2024 at 4:01 PM.

## II. Board Meeting

### A. Public Comment

### B. Approve Minutes from April 24th Board Meeting

D. Haight made a motion to approve the minutes from Board of Directors Meeting on 04-24-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. Financial Report

### A. Finance & Operations Committee Report

The Board discussed financial aspects and the FY2025 budget.

G. Swick made a motion to Resolved, that the Elgin Math & Science Academy Board of Directors authorizes the Chief Strategy Officer and/or Chief Operating Officer to execute any and all documents necessary to establish the \$250,000 Line of Credit facility with First Mid Bank and Trust.

S. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

K. Shaw Aye

H. Sennholtz Aye

K. Kelly Aye

S. Bennett Aye

M. Toth Aye

**Roll Call**

D. Haight Aye  
P. Stagen Abstain  
G. Swick Aye  
B. Lane Absent  
A. Gandhi Aye  
A. Gray Aye

**B. Financial Statements - April 30, 2024**

D. DeJong discussed the Financial Statements as of April 30, 2024, focusing on the projections including answering any questions the Board may have for clarification on these projections.

**C. Discussion of FY25 Budget Planning**

**IV. General Operations Report**

**A. Operations Report**

D. Alexander provided his Operations report.

**V. Principal's Report**

**A. Principal's Report**

J. Willer provided her Principal's Report including the following information:

- 8th Grade Graduation partnering with EPTC
- Kindergarten Orientation last night went very well
- Summer School Programming
- Hires
- SOS Training
- Suspension Data

**B. Approval of 2024-2025 CDP**

M. Toth made a motion to approve the 2024-2025 CDP (Consolidated District Plan).

S. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Governance**

**A. Governance**

A. Gandhi provided updates from the Governance committee:

- Board Draft Report including By-Laws ensuring Compliance.

- Board Members to check the meeting dates.
- Final Copy ready next Board Meeting in June.

## **VII. EMSA Committee and Parent-Teacher Crew Reports**

### **A. Development Report**

No updates to report.

### **B. EMSA PTC Update**

M. Toth provided an update on the EMSA PTC Update.

### **C. Master Planning Committee**

No updates - Meeting was cancelled due to the Award Ceremony. The next meeting is June 19th.

### **D. Academic Excellence**

S. Bennett made a motion to approve the minutes from Academic Excellence Meeting on 05-14-24.

M. Toth seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Public Comment**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:33 PM.

Respectfully Submitted,  
K. Coventry