APPROVED

Elgin Math & Science Academy

Minutes

Board of Directors Meeting

Date and Time
Wednesday April 24, 2024 at 4:00 PM

Location
Admin Building - SS Classroom
1600 Dundee Ave
Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Directors Present
A. Gandhi, A. Gray, B. Lane, D. Haight, G. Swick, K. Kelly, K. Shaw, M. Toth, P. Stagen

Directors Absent
S. Bennett

Ex Officio Members Present
J. Willer

Guests Present
D. DeJong (remote), K. Coventry, K. Taylor, Kimberly Grigsby, Nicole LaPak, R. Manderschied

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday Apr 24, 2024 at 4:05 PM.

II. Board Meeting

A. Public Comment

K. Kelly discussed the public comment.

- N. LaPak and K. Grigsby shared their experience with SXSW, and the presentation they presented to all board members.

B. Approve Minutes from February 7th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-07-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Minutes from February 20th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-20-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from February 21st Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-21-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from February 22nd Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-22-24.

A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Minutes from February 28th Board Meeting

D. Haight made a motion to approve the minutes from Board of Directors Meeting on 02-28-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve Minutes from March 5th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-05-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approve Minutes from March 6th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-06-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve Minutes from March 7th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-07-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Approve Minutes from March 12th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-12-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Approve Minutes from March 19th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-19-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Approval of Draft Executive Minutes

D. Haight made a motion to approve the Executive Session Minutes.

A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Financial Report

A. Finance & Operations Committee Report

D. DeJong discussed the Financials as of March 31, 2024.

B. Discussion of FY25 Budget Planning

R. Manderschied and A. Gray discussed the FY25 Budget Planning Process.

C. Financial Statements - March 31, 2024

A. Gray and D. DeJong discussed the Financial Statements from March 31, 2024.
B. Lane made a motion to approve the minutes from Finance Committee Meeting on 04-19-24.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. General Operations Report

A. Operations Report

D. Alexander was not present, but the Operations Report to the Board was provided.

1. **FY25 Budget**
2. **Food Program**
3. **Construction Payout**
4. **PowerSchool**
5. Work by **Preston Consulting** on the campus facility study is ongoing.

V. Governance

A. Nomination for Board: Hillyn Sennholtz

B. Lane made a motion to appoint Hillyn Sennholtz to the Board of Directors.
D. Haight seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Principal's Report

A. Principal's Report

J. Willer discussed her Principal's Report including highlights such as the 8th Grade Graduation.

- Student Enrollment: 464
- Free and Reduced Lunch Numbers: 55%
- Other Notable Highlights:
  - 8th grade graduation
  - Walkthrough on Learning Targets and Checks for Understanding
  - State Assessments in Progress

VII. EMSA Committee and Parent-Teacher Crew Reports

A. Development Report

K. Taylor discussed the Development Report and Funding.

B. EMSA PTC Update

M. Toth presented the EPTC Report and shared any suggestions to consider for upcoming events.

C. Master Planning Committee

G. Swick presented updates on the Master Planning Committee.

D. Governance

B. Lane made a motion to approve the Evaluation.
A. Gandhi seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Executive Session

A. Motion to Enter Executive Closed Session

D. Haight made a motion to enter Executive Session at 5:55 p.m.
B. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Executive Session

C. Motion to Exit Executive Closed Session

G. Swick made a motion to exit Executive Closed Session.
B. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Public Comment

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,
K. Coventry