

APPROVED



# Elgin Math & Science Academy

## Minutes

### Board of Directors Meeting

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#### **Date and Time**

Wednesday April 24, 2024 at 4:00 PM

#### **Location**

##### **Admin Building - SS Classroom**

1600 Dundee Ave

Elgin, IL 60120

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#### **Our Mission:**

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

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#### **Directors Present**

A. Gandhi, A. Gray, B. Lane, D. Haight, G. Swick, K. Kelly, K. Shaw, M. Toth, P. Stagen

#### **Directors Absent**

S. Bennett

#### **Ex Officio Members Present**

J. Willer

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## Non Voting Members Present

J. Willer

## Guests Present

D. DeJong (remote), K. Coventry, K. Taylor, Kimberly Grigsby, Nicole LaPak, R. Manderschied

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday Apr 24, 2024 at 4:05 PM.

## II. Board Meeting

### A. Public Comment

K. Kelly discussed the public comment.

- N. LaPak and K. Grigsby shared their experience with SXSW, and the presentation they presented to all board members.

### B. Approve Minutes from February 7th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-07-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Approve Minutes from February 20th Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-20-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Approve Minutes from February 21st Special Board Meeting

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-21-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E.

**Approve Minutes from February 22nd Special Board Meeting**

D. Haight made a motion to approve the minutes from Special Board Meeting on 02-22-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve Minutes from February 28th Board Meeting**

D. Haight made a motion to approve the minutes from Board of Directors Meeting on 02-28-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Approve Minutes from March 5th Special Board Meeting**

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-05-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Approve Minutes from March 6th Special Board Meeting**

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-06-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Approve Minutes from March 7th Special Board Meeting**

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-07-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Approve Minutes from March 12th Special Board Meeting**

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-12-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**K. Approve Minutes from March 19th Special Board Meeting**

D. Haight made a motion to approve the minutes from Special Board Meeting on 03-19-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **L. Approval of Draft Executive Minutes**

D. Haight made a motion to approve the Executive Session Minutes.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Financial Report**

#### **A. Finance & Operations Committee Report**

D. DeJong discussed the Financials as of March 31, 2024.

#### **B. Discussion of FY25 Budget Planning**

R. Manderschied and A. Gray discussed the FY25 Budget Planning Process.

#### **C. Financial Statements - March 31, 2024**

A. Gray and D. DeJong discussed the Financial Statements from March 31, 2024.

B. Lane made a motion to approve the minutes from Finance Committee Meeting on 04-19-24.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. General Operations Report**

#### **A. Operations Report**

D. Alexander was not present, but the Operations Report to the Board was provided.

1. **FY25 Budget**

2. **Food Program**

3. **Construction Payout**

4. **PowerSchool**

5. Work by **Preston Consulting** on the campus facility study is ongoing.

### **V. Governance**

#### **A. Nomination for Board: Hillyn Sennholtz**

B. Lane made a motion to appoint Hillyn Sennholtz to the Board of Directors.

D. Haight seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. Principal's Report**

#### **A.**

## Principal's Report

J. Willer discussed her Principal's Report including highlights such as the 8th Grade Graduation.

- Student Enrollment: 464
- Free and Reduced Lunch Numbers: 55%
- Other Notable Highlights:
  - 8th grade graduation
  - Walkthrough on Learning Targets and Checks for Understanding
  - State Assessments in Progress

## VII. EMSA Committee and Parent-Teacher Crew Reports

### A. Development Report

K. Taylor discussed the Development Report and Funding.

### B. EMSA PTC Update

M. Toth presented the EPTC Report and shared any suggestions to consider for upcoming events.

### C. Master Planning Committee

G. Swick presented updates on the Master Planning Committee.

### D. Governance

B. Lane made a motion to approve the Evaluation.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VIII. Executive Session

### A. Motion to Enter Executive Closed Session

D. Haight made a motion to enter Executive Session at 5:55 p.m.

B. Lane seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Executive Session

### C. Motion to Exit Executive Closed Session

G. Swick made a motion to exit Executive Closed Session.

B. Lane seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Closing Items**

### **A. Public Comment**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,  
K. Coventry