APPROVED

Elgin Math & Science Academy

Minutes

Board of Directors Meeting

Date and Time
Wednesday December 13, 2023 at 4:00 PM

Location
Admin Building - SS Classroom
1600 Dundee Ave
Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Directors Present
A. Gandhi, A. Gray, B. Lane, G. Swick, K. Kelly, K. Shaw, M. Toth, P. Stagen, S. Bennett

Directors Absent
D. Haight

Ex Officio Members Present
J. Willer

Guests Present
D. Alexander, D. DeJong (remote), K. Coventry, R. Manderschied

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday Dec 13, 2023 at 4:05 PM.

II. Board Meeting

A. Public Comment

B. Approve Minutes from October 25, 2023 Board Meeting

B. Lane made a motion to approve the minutes from Board of Directors Meeting on 10-25-23.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Minutes from November 8, 2023 Special Board Meeting

S. Bennett made a motion to approve the minutes from Special Board Meeting on 11-08-23.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from November 27, 2023 Special Board Meeting

P. Stagen made a motion to approve the minutes from Special Board Meeting on 11-27-23.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Financial Report

A. Finance & Operations Committee Report

D. Alexander did not have any updates for Operations.

B. Financial Statements - October 31, 2023

D. DeJong presented the October 31st Financials.

IV. General Operations Report

A. FOIA Report

D. Alexander discussed the FOIA Request.

V. Governance

A. Nomination to Board: Akash Gandhi

B. Lane made a motion to appoint Akash Gandhi to the Board of Directors as a Board Member.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Principal's Report

A. Principal's Report

J. Willer presented her Principal's Report with a few updates:

- Staffing - Open Positions:
  - *4th, 5th and 8th Grade TA*
  - *Lunch/recess monitors*
  - *Substitute teachers*
  - *Bilingual Teacher*
- Other Highlights:
  - *8th Graduation*
  - *Spelling Bee*
  - *Science Fair*
  - *Family Math Night*
  - *National conference*

VII. EMSA Committee and Parent-Teacher Crew Reports

A. Development Report

K. Taylor presented her Developmental Report.

- *Giving Tuesday went well - $5,220.00*
- *Fall Appeal was mailed out.*

B. EMSA PTC Update

M. Toth presented EMSA PTC Updates:

- *Raised about $10,000 between Culver's Fundraiser, Nightmare, and Dominos.*

- *Pool Party only for EMSA at Elgin Center (January).*

C. Academic Excellence Committee

B. Lane made a motion to approve the minutes from Academic Excellence Committee Meeting on 05-18-23.
S. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.
B. Lane advised they would have an updated report in January as that is when they will have updated test scores.

D. Master Planning Committee

D. Alexander advised they will start to talk about solar power and renewable energy during their next committee meeting.

VIII. National EL Conference

A. Report on conference

N. LaPak and S. Bennett reported on the EL Conference.

- *Students presenting to Board Members what they are doing or working on.*
- *Gardening Session*
- *Propose a Committee to talk about Expeditions and incorporating Gardening (Spring and Fall).*
- *Our students presenting at EL Conferences.*
- *Sharing our green spaces - Teaching other students about our campus from District U-46.*

IX. Closing Items

A. Public Comment

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:33 PM.

Respectfully Submitted,
K. Coventry