# Elgin Math & Science Academy

## Minutes

### Board of Directors Meeting

**Date and Time**
Wednesday December 13, 2023 at 4:00 PM

**Location**
**Admin Building - SS Classroom**
1600 Dundee Ave
Elgin, IL 60120

**Our Mission:**

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

**Directors Present**
A. Gandhi, A. Gray, B. Lane, G. Swick, K. Kelly, K. Shaw, M. Toth, P. Stagen, S. Bennett

**Directors Absent**
D. Haight

**Ex Officio Members Present**
J. Willer

**Non Voting Members Present**

J. Willer

**Guests Present**

D. Alexander, D. DeJong (remote), K. Coventry, R. Manderschied

## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday Dec 13, 2023 at 4:05 PM.

## II. Board Meeting

### A. Public Comment

### B. Approve Minutes from October 25, 2023 Board Meeting

B. Lane made a motion to approve the minutes from Board of Directors Meeting on 10-25-23.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Approve Minutes from November 8, 2023 Special Board Meeting

S. Bennett made a motion to approve the minutes from Special Board Meeting on 11-08-23.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. Approve Minutes from November 27, 2023 Special Board Meeting

P. Stagen made a motion to approve the minutes from Special Board Meeting on 11-27-23.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

## III. Financial Report

### A. Finance & Operations Committee Report

D. Alexander did not have any updates for Operations.

### B.

**Financial Statements - October 31, 2023**

D. DeJong presented the October 31st Financials.

## IV. General Operations Report

### A. FOIA Report

D. Alexander discussed the FOIA Request.

## V. Governance

### A. Nomination to Board: Akash Gandhi

B. Lane made a motion to appoint Akash Gandhi to the Board of Directors as a Board Member.
G. Swick seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VI. Principal's Report

### A. Principal's Report

J. Willer presented her Principal's Report with a few updates:

- Staffing - Open Positions:
  - *4th, 5th and 8th Grade TA*
  - *Lunch/recess monitors*
  - *Substitute teachers*
  - *Bilingual Teacher*
- Other Highlights:
  - *8th Graduation*
  - *Spelling Bee*
  - *Science Fair*
  - *Family Math Night*
  - *National conference*

## VII. EMSA Committee and Parent-Teacher Crew Reports

### A. Development Report

K. Taylor presented her Developmental Report.

- *Giving Tuesday went well - $5,220.00*
- *Fall Appeal was mailed out.*

### B. EMSA PTC Update

M. Toth presented EMSA PTC Updates:

- *Raised about $10,000 between Culver's Fundraiser, Nightmare, and Dominos.*
- *Pool Party only for EMSA at Elgin Center (January).*

### C. Academic Excellence Committee

B. Lane made a motion to approve the minutes from Academic Excellence Committee Meeting on 05-18-23.
S. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.
B. Lane advised they would have an updated report in January as that is when they will have updated test scores.

### D. Master Planning Committee

D. Alexander advised they will start to talk about solar power and renewable energy during their next committee meeting.

## VIII. National EL Conference

### A. Report on conference

N. LaPak and S. Bennett reported on the EL Conference.

- *Students presenting to Board Members what they are doing or working on.*
- *Gardening Session*
- *Propose a Committee to talk about Expeditions and incorporating Gardening (Spring and Fall).*
- *Our students presenting at EL Conferences.*
- *Sharing our green spaces - Teaching other students about our campus from District U-46.*

## IX. Closing Items

### A. Public Comment

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:33 PM.

Respectfully Submitted,
K. Coventry