APPROVED

Elgin Math & Science Academy

Minutes

Board of Directors Meeting

Date and Time
Wednesday October 25, 2023 at 4:00 PM

Location
Art Barn
1600 Dundee Ave
Elgin, IL 60120

Join Zoom Meeting
https://us06web.zoom.us/j/6308835013
Meeting ID: 630 883 5013

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Directors Present
A. Gray, B. Lane, D. Haight (remote), G. Swick, K. Kelly, K. Shaw, M. Toth, P. Stagen

Directors Absent
S. Bennett

Guests Present
Akash.Gandhi@nsc.org, Cassie Grabowski, D. Alexander, D. DeJong (remote), K. Coventry, R. Manderschied, S. Egger (remote), S. Ismond

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday Oct 25, 2023 at 4:02 PM.

II. Board Meeting

A. Public Comment

G. Swick provided the Public Comment information.

B. Approve Minutes from August 23, 2023 Board Meeting

G. Swick made a motion to approve the minutes from Board of Directors Meeting on 08-23-23.
B. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Kelly	Aye
A. Gray	Aye
S. Bennett	Absent
D. Haight	Aye
G. Swick	Aye
P. Stagen	Aye
B. Lane	Aye
K. Shaw	Aye
M. Toth	Aye

III. Executive Session

A. Motion to Enter Executive Closed Session

B. Lane made a motion to enter Executive Session at 5:23 p.m.
M. Toth seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Executive Session

C. Motion to Exit Executive Closed Session

B. Lane made a motion to exit Executive Session at 5:45 p.m.
M. Toth seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Financial Report

A. Finance & Operations Committee Report

B. Lane made a motion to to approve the resolution of the renewal of the existing Line of Credit loan facility with Wintrust.
M. Toth seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Swick	Aye
S. Bennett	Absent
K. Shaw	Aye
A. Gray	Aye
P. Stagen	Aye
D. Haight	Aye
B. Lane	Aye
M. Toth	Aye
K. Kelly	Aye

B. Financial Statements - September 30, 2023

D. DeJong discussed the Financial Statements as of September 30, 2023, including the Dashboard Report.

V. Construction & General Operations Report

A. Update on General Operations

D. Alexander discussed his attached report including the transition to Black Hawk Bank and additional construction items.

B. FOIA Report

D. Alexander discussed the FOIA letter and explained FOIA is a records request.

VI. Principal's Report

A. Principal's Report

R. Manderschied presented attendance and demographics information.

B. Lane presented positions to be filled and highlights from the Principal's report.

VII. EMSA Committee and Parent-Teacher Crew Reports

A. Development and Community Outreach

R. Manderschied presented information from the Development Community on fundraising, and an increase in social media posts.

B. EMSA PTC Update

M. Toth presented the following information on EPTC:

- Standardization and processes for EPTC.
- Specific roles for board members.
- Communication with staff - streamlined.
- Monthly newsletters
- Fundraising - Nightmare
- Great turnout for grade-level events and parent involvement.

C. Academic Excellence Committee

B. Lane presented data from Academic Excellence regarding IAR, NWEA, and Fastbridge.
B. Lane made a motion to approve May 18, 2023 Meeting Minutes.
M. Toth seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Public Comment

M. Rodriguez had a few questions about sub-groups and fundraising.

B. New Business--Feedback from Board Meeting

K. Kelly advised that we received an Elgin Image Award.
K. Kelly provided information about the consultant groups, costs, and how these groups would present at another Board Meeting. Invite HYA and IASB to a Special Board Meeting to present.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,

K. Coventry