

APPROVED



Elgin Math & Science Academy

Minutes

Governance Meeting

Committee

Date and Time

Tuesday March 14, 2023 at 6:30 PM

Location

Elgin Math and Science Academy is inviting you to a scheduled Zoom meeting.

Topic: Governance Committee Meeting

Time: Mar 14, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/6308835013>

Meeting ID: 630 883 5013

One tap mobile

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Meeting ID: 630 883 5013

Committee Members Present

K. Kelly (remote), M. Gibb (remote), M. Rodriguez (remote)

Committee Members Absent

None

Guests Present

R. Manderschied (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Gibb called a meeting of the Governance Committee of Elgin Math & Science Academy to order on Tuesday Mar 14, 2023 at 6:36 PM.

C. Approve Minutes

No minutes to approve.

D. Governance Job Description

- The Governance job description will be under thorough review for next meeting. Items to add: Annual review of Bylaws.
- All other committee job descriptions can be sent to committee chairs for their review in their next meeting (MG). Goal for board approval of job descriptions by June.
- Board handbook development underway.

II. Governance

A.

Board Succession

- The committee reviewed the online docs of members' terms, a working "road map" for recruitment and succession, and discussed opportunities for board member recruitment.
- The committee will have recommendations for officers for a May first look / June vote.
- RM expressed concern about losing founding board members so quickly.

B. Bylaws Review

- MR will begin looking closer at board and committee qualifications.
- The committee discussed whether or not there may be a need for bylaw amendments this year.
- Bylaws will be discussed at our May (early May) meeting.

C. Strategic Planning

D. Board Assessment

- MG updated the committee on the board assessment — will nudge board members about participation.

E. Committee Structure and Accountability

- Because of time, this will be discussed at a later date.

III. Other Business

A. OMA

To Research:

- Who do we contact about setting up a live feed for once we are in-person?
- Are there approved exceptions for committee work sessions to be zoomed?

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
M. Gibb