

APPROVED



# Elgin Math & Science Academy

## Minutes

### Master Planning Committee Meeting

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#### Date and Time

Wednesday June 21, 2023 at 4:00 PM

#### Location

Neil Building Commons / Hybrid  
1600 Dundee Ave.; Elgin, IL 60120

Zoom Link: [https://us06web.zoom.us/j/83909541907?](https://us06web.zoom.us/j/83909541907?pwd=VU04M3NxVW9FT01yRDZCY0NDTmplUT09)

pwd=VU04M3NxVW9FT01yRDZCY0NDTmplUT09

Meeting ID: 839 0954 1907

Passcode: MS53jw

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#### Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

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#### Committee Members Present

G. Swick, K. Kelly, S. Bennett (remote)

#### Committee Members Absent

D. Haight

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## **Guests Present**

A. Anderson (remote), D. Alexander, J. Willer (remote), Kim Grigsby (remote), R. Manderschied, kconzelman@emsacharter.org (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

K. Kelly called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Wednesday Jun 21, 2023 at 4:10 PM.

### **C. Approve Minutes**

G. Swick made a motion to approve the minutes from Master Planning Committee Meeting on 05-17-23.

S. Bennett seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Master Plan & Facilities Committee**

### **A. Decision-making Protocols for Construction**

### **B. COO Report on Construction**

D Alexander updated the committee on construction. We are on schedule and within budget. Windows and some doors will be installed next week. ComEd has been cooperative and electricity should be on schedule. 8/14 teachers arrive 8/21 students arrive.

### **C. Back Patio Issue**

Staff recommends shoring patio at cost of \$26K.

### **D. Campus Planning--Update on Parking Focus**

G Swick brought arborist to campus who recommended area adjacent to campus house. Failing Silver Maple trees would be better to remove--since they'd have to be removed soon anyways. To solve electricity concern, could use ground level illumination. This would create 10 spots and could add 5 spots on the side of the silo. C Flaherty recommends asphalt instead gravel, as reported by D Alexander.

### **E. Committee Recommendations - Potential Use of Unspent Contingency**

- Up to \$30K for new parking spaces with ground lighting

- Up to \$11K for rain gardens--to include classroom participation/learning
- Up to \$24K for new asphalt for entry road
- Up to \$6.5K for door strengthening
- Up to \$2.5K for deterrence signage

Defer decision on additional security cameras pending other options.

Explore natural playground features and location. Discuss possibilities with J Wiegler, A Anderson, N Lapak

G. Swick made a motion to To recommend to Board to spend contingency as described (See discussion notes).

K. Kelly seconded the motion.

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- Up to \$24K for new asphalt for entry road
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The committee **VOTED** unanimously to approve the motion.

#### **F. Sustainability**

#### **G. Facilities Reserve Fund**

### **III. Campus Environment & Historical Character Advisory Group**

#### **A. Proposal**

The committee discussed creating an ad hoc work group to review and make recommendations for new plans/projects/etc that could impact the campus' natural and/or historical environment. K Kelly, G Swick, D Alexander and possibly C Flaherty Discussed that each grade level could be responsible for a certain section of campus and/or heritage oaks. Teachers would like to be more on board with outdoor/nature maintenance. D Alexander & C Flaherty will work to create list of projects (will need at least 9 areas) for grades to adopt.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:28 PM.

Respectfully Submitted,  
K. Kelly