

APPROVED



# Elgin Math & Science Academy

## Minutes

### Master Planning Meeting

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#### **Date and Time**

Wednesday February 9, 2022 at 6:00 PM

#### **Location**

Join Zoom Meeting

<https://us06web.zoom.us/j/86255051354>

Meeting ID: 862 5505 1354

One tap mobile

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#### **Committee Members Present**

D. Haight (remote), G. Swick (remote), K. Kelly (remote), R. Wilson (remote), S. Bennett (remote), S. Said (remote), T. Haralambopoulos (remote)

#### **Committee Members Absent**

*None*

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## **Guests Present**

A. Anderson (remote), D. Alexander (remote), K. Coventry (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

K. Kelly called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Wednesday Feb 9, 2022 at 6:01 PM.

### **C. Approve January 12, 2022 Meeting Minutes**

G. Swick made a motion to approve the minutes from Master Planning Meeting on 01-12-22.

R. Wilson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Approve January 21, 2022 SPECIAL Meeting Minutes**

S. Said made a motion to approve the minutes from SPECIAL Master Planning Meeting on 01-21-22.

G. Swick seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Meeting Time/Location/Check-in**

### **A. Check-in on Timing, Location of Monthly Meetings**

Meetings will be kept at the same time at 6:00 p.m. on Wednesdays every month.

### **B. Committee Building**

It was discussed that Angie Anderson has joined as a Committee member.

## **III. Construction Update**

### **A. Gym Construction & Building Stabilizations Report**

Updates:

- Gym Construction is complete. Awaiting for payout paperwork from Bulley & Andrews which could come in next week. The pay request will then be submitted, and the IFF Loan will be closed out.
- The dining hall is warm, safe, and dry.

## **B. Campus Wide Maintenance and Repairs**

D. Alexander thanked R. Wilson for volunteering many hours on cleaning out the storage buildings and organizing / cleaning these areas.

D. Alexander and R. Wilson received a quote was received \$2,286.00 to move several heavy desks, and many boxes that are located in the basement of the Admin Building to the Dorm or the Dining Hall. **It was determined that more than one quote is needed.**

A lot of tree safety work was completed: Tree trimming high up including in front of the gym building, large overhanging trees trimmed back by Davey and R&J.

## **C. Campus Residence**

Leith Heating and Cooling HVAC installed a furnace, hot water heater, and air conditioning equipment in the residence.

## **IV. Campus Strategic Planning**

### **A. Stakeholder Feedback**

### **B. Spacing and construction for next year.**

The Committee discussed various options, including new Option Z:

K - 4 (with the additional 3rd Kindergarten in the Neil Building), 5 - 6 (Gym Building), and 7 - 8 (Admin Building). Special services can stay in larger, existing classrooms. Major investments in Neil Construction could be postponed or determined unnecessary.

- Master Planning Committee Members Concerns and Questions:
- Instruction Concern - How would 5th grade collaborate as a team?
- A brief overview of costs implications.
  - Option A \$300,000
  - Option B \$200,000 or less
- The plan for changing the entryway and reception area - was the front desk individual ever consulted with this, and what she might need.

Clarity was provided regarding a bill:

- K. Kelly advised that Cristina Castro is sponsoring a bill that would allow the district to absorb us under certain circumstances.
- D. Alexander clarified that the bill is not assigned a committee yet. It has a long way to go. The district could take us over at renewal. It is not specific to District U-46. It is all across all the State.

- G. Swick commented that it is good to be aware of it, but it has a long way to go.

J. Willer advised that we are at a point where we need to make a decision. We need to sit down and think through in detail about these items, and what the impacts would be.

Comments from Staff:

- Staff opinions need to be considered. Separating 5th grades classes is not helpful.
- Staff is asked for input, and then a completely different option is provided.  
Collaboration is important.
- Equitable space is needed. There is already limited space.

It was agreed that there will be an in-depth session with Staff representatives and Board members to go over these options and discuss them in detail along with the future impacts.

### **C. What do we (Board/Admin/Community) envision for optimal facility/building use for K-8?**

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,  
K. Kelly

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## **Documents used during the meeting**

- Draft Master Plan Comm Update 1\_24 (1) (1).docx
- Staffing and Spacing Worksheet.2.7.22.Admin Thoughts on Spacing.xlsx
- Building Spaces & Needs 2\_22.pdf
- Neil Building space plan - Option A.pdf
- Space Plan - Option B.pdf
- Admin Building Floor Plans.pdf
- Summary for December 2021 MPC.pdf
- Dining Hall Options.WKA.6.3.21.pdf
- Admin Building spacing.pdf
- Admin Building Floor Plans.pdf