

APPROVED



# Elgin Math & Science Academy

## Minutes

### Board of Directors

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#### **Date and Time**

Tuesday May 24, 2022 at 6:00 PM

#### **Location**

EMSA Art Barn at 1600 Dundee Ave, Elgin

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**At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.**

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#### **Directors Present**

A. Gray (remote), B. Lane (remote), G. Swick (remote), K. Kelly (remote), K. Shaw (remote), M. Gibb (remote)

#### **Directors Absent**

D. Haight, S. Bennett

#### **Ex Officio Members Present**

J. Willer (remote)

#### **Non Voting Members Present**

J. Willer (remote)

#### **Guests Present**

D. Alexander (remote), K. Coventry (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Tuesday May 24, 2022 at 6:00 PM.

### C. Public Comment

### D. Approve Minutes from April 26, 2022 Board Meeting

G. Swick made a motion to approve the minutes from Board of Directors on 04-26-22.

A. Gray seconded the motion.

The board **VOTED** to approve the motion.

### E. FOIA Report

## II. Operations and Construction Report

### A. COO Operations Report

### B. Longhouse Capital Advisors

A. Gray made a motion to approve the Engagement Letter with Longhouse Capital Advisors that includes a \$5,000 fee payable upon the commencement of work.

G. Swick seconded the motion.

Longhouse Capital Advisors would serve as an advisor to help obtain bond financing for a future project. Longhouse Capital Advisors will assess and develop a plan of finance within the \$5,000 limit. This contract can be terminated at any time.

The board **VOTED** to approve the motion.

### C. Approval of Summer 2022 Construction

M. Gibb made a motion to approve up to \$47,316 in construction costs for this summer at the Middle School, Elementary, and Art Barn Buildings.

G. Swick seconded the motion.

The constructions costs are to cover the following items:

- Sound Insulation (Middle School Building)
- Curtain (Middle School Building)
- TV Relocation (Middle School Building)
- Drinking Fountain Sink and Toilet Improvements at all three buildings (Middle School, Elementary, and Art Barn)

The board **VOTED** to approve the motion.

### **III. Financial Report**

#### **A. Financial Statements - April 30, 2022**

D. Alexander presented the Financial Report.

#### **B. Finance & Operations Committee Report**

D. Alexander presented his COO Operations report.

### **IV. Principal's Report**

#### **A. Principal's Report**

J. Willer presented her report.

- Free and Reduced at 47%
- 363 seats filled
- Discussion of staffing for next, summer school, NWEA Data highlight, and End of School Year Events

Important Dates:

- June 1st: Celebration of Learning

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,  
K. Coventry