

APPROVED



Elgin Math & Science Academy

Minutes

July Master Planning Meeting

Date and Time

Wednesday July 14, 2021 at 11:00 AM

Location

Join Zoom Meeting

<https://zoom.us/j/98114667963?pwd=d0l3YzdnY01udnNpSy84aHlzSFpiQT09>

Meeting ID: 981 1466 7963

Passcode: EMSA

One tap mobile

+13126266799,,98114667963#,,,,*578054# US (Chicago)

+19292056099,,98114667963#,,,,*578054# US (New York)

Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 981 1466 7963

Passcode: 578054

Committee Members Present

D. Alexander (remote), G. Swick (remote), K. Kelly (remote), M. Gibb (remote), R. Wilson (remote), S. Bennett (remote)

Committee Members Absent

D. Haight, L. Fuhr

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Wednesday Jul 14, 2021 at 11:05 AM.

C. Approve Minutes

G. Swick made a motion to approve the minutes from June Master Planning Meeting on 06-09-21.

K. Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Master Planning priorities and decision-making

A. Mission-based debate and decisions

M. Gibb reviewed reasons for keeping EMSA's Mission in front of the team for decision-making.

G Swick asked for clarification on honoring campus history--discussion ensued. R Wilson noted that campus alums frequently mention their love of the oaks/trees and gymnasium & stage.

III. Construction--Specific Items

A. Construction Report: Schedule, Budget, and Decisions

D Alexander referenced his report and welcomed questions from it. Inspections from City and ROE this week--expect Certificate of Occupancy to arrive next week.

North road work will be completed today.

Trees have been trimmed and/or removed for health of campus.

Sewer work to be completed in 5-10 days.

Swing set install and repair will be completed in July.

Admin roof will be completed next week (weather dependent).

Gym is getting its final touches--looking beautiful.

Sewer line plan has been reviewed and approved by Davey Tree--mostly directional boring.

B. "Warm Safe and Dry" Update

D Alexander updated the status of warm, safe & dry for the admin, dorm, & dining hall. He is awaiting final bids on the WSD work for the dining hall.

C. Grants update

M Gibb updated the committee re status of grant applications.

D Alexander led discussion of cash reimbursements/unspent, to wit:

\$96,623

\$131,308

TOTAL: \$227,931

PLUS: \$300,000 from State of Illinois

NEW TOTAL: \$527,931

LESS: \$213,191 already committed to out-of-scope campus improvements

NET: \$314,740

D. Maintenance and Repairs

D Alexander led discussion on roof and gutter repairs to Neil Building.

Discussion ensued of pros and cons of repairs, gutters, tiles/catch basins.

E. Contingency Allocated Spending

R. Wilson made a motion to to recommend to the Board to allow an amount not to exceed \$65,000 for roof repairs, new gutters, fascia, etc.

S. Bennett seconded the motion.

The committee **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,

K. Kelly