

APPROVED



## Elgin Math & Science Academy

### Minutes

#### July Master Planning Meeting

---

##### Date and Time

Wednesday July 14, 2021 at 11:00 AM

##### Location

Join Zoom Meeting

<https://zoom.us/j/98114667963?pwd=d0l3YzdnY01udnNpSy84aHlzSFpiQT09>

Meeting ID: 981 1466 7963

Passcode: EMSA

One tap mobile

+13126266799,,98114667963#,,,,\*578054# US (Chicago)

+19292056099,,98114667963#,,,,\*578054# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 981 1466 7963

Passcode: 578054

---

##### Committee Members Present

D. Alexander (remote), G. Swick (remote), K. Kelly (remote), M. Gibb (remote), R. Wilson (remote), S. Bennett (remote)

### **Committee Members Absent**

D. Haight, L. Fuhr

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Wednesday Jul 14, 2021 at 11:05 AM.

### **C. Approve Minutes**

G. Swick made a motion to approve the minutes from June Master Planning Meeting on 06-09-21.

K. Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Master Planning priorities and decision-making**

### **A. Mission-based debate and decisions**

M. Gibb reviewed reasons for keeping EMSA's Mission in front of the team for decision-making.

G Swick asked for clarification on honoring campus history--discussion ensued. R Wilson noted that campus alums frequently mention their love of the oaks/trees and gymnasium & stage.

## **III. Construction--Specific Items**

### **A. Construction Report: Schedule, Budget, and Decisions**

D Alexander referenced his report and welcomed questions from it. Inspections from City and ROE this week--expect Certificate of Occupancy to arrive next week.

North road work will be completed today.

Trees have been trimmed and/or removed for health of campus.

Sewer work to be completed in 5-10 days.

Swing set install and repair will be completed in July.

Admin roof will be completed next week (weather dependent).

Gym is getting its final touches--looking beautiful.

Sewer line plan has been reviewed and approved by Davey Tree--mostly directional boring.

**B. "Warm Safe and Dry" Update**

D Alexander updated the status of warm, safe & dry for the admin, dorm, & dining hall. He is awaiting final bids on the WSD work for the dining hall.

**C. Grants update**

M Gibb updated the committee re status of grant applications.

D Alexander led discussion of cash reimbursements/unspent, to wit:

\$96,623

\$131,308

TOTAL: \$227,931

PLUS: \$300,000 from State of Illinois

NEW TOTAL: \$527,931

LESS: \$213,191 already committed to out-of-scope campus improvements

NET: \$314,740

**D. Maintenance and Repairs**

D Alexander led discussion on roof and gutter repairs to Neil Building.

Discussion ensued of pros and cons of repairs, gutters, tiles/catch basins.

**E. Contingency Allocated Spending**

R. Wilson made a motion to to recommend to the Board to allow an amount not to exceed \$65,000 for roof repairs, new gutters, fascia, etc.

S. Bennett seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,

K. Kelly