

APPROVED



Elgin Math & Science Academy

Minutes

April Master Planning Meeting

Date and Time

Wednesday April 14, 2021 at 11:00 AM

Location

Elgin Math and Science Academy is inviting you to a scheduled Zoom meeting.

Topic: EMSA Master Planning

Time: Apr 14, 2021 11:00 AM Central Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Daily: [https://zoom.us/meeting/tJwsdu2uqDwjHNNeZAY64V-dwbPpKcN42WL00/ics?](https://zoom.us/meeting/tJwsdu2uqDwjHNNeZAY64V-dwbPpKcN42WL00/ics?icsToken=98tyKuCgrzouHNKSuR-ERow-BYj4LO7wpmZEgo1Ypj78VXRILwfhNNJSGbFRRlrm)

[icsToken=98tyKuCgrzouHNKSuR-ERow-BYj4LO7wpmZEgo1Ypj78VXRILwfhNNJSGbFRRlrm](https://zoom.us/meeting/tJwsdu2uqDwjHNNeZAY64V-dwbPpKcN42WL00/ics?icsToken=98tyKuCgrzouHNKSuR-ERow-BYj4LO7wpmZEgo1Ypj78VXRILwfhNNJSGbFRRlrm)

Join Zoom Meeting

<https://zoom.us/j/98114667963?pwd=d0l3YzdnY01udnNpSy84aHlzSFpiQT09>

Meeting ID: 981 1466 7963

Passcode: EMSA

One tap mobile

+13126266799,,98114667963#,,,,*578054# US (Chicago)

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Dial by your location

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 981 1466 7963

Passcode: 578054

Committee Members Present

D. Alexander (remote), G. Swick (remote), K. Kelly (remote), L. Fuhr (remote), M. Gibb (remote), R. Wilson (remote), S. Bennett (remote)

Committee Members Absent

A. Gray, D. Haight

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Wednesday Apr 14, 2021 at 11:02 AM.

C. Approve Minutes

G. Swick made a motion to approve the minutes from March Master Planning Committee Meeting on 03-17-21.

S. Bennett seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Master Plan Business

A. COO report

D Alexander updated on cleaning vendors and employee--more hours from both.

III. Construction--Specific Items

A. Construction Report: Schedule, Budget, and Decisions

D Alexander reported that the project is under budget and on schedule to be completed July 10. Roof top units put in place over spring break. City rough in inspections passed, frwr approved.

D Alexander explained that the completion of the Gym and warm, safe & dry provisions for other buildings are under budget. He recommends using the underspend for Neil and Art Barn buildings. He reviewed the 3 recommended items as noted in the attached tracking document: hook up art barn sewer connection; repair roof, gutters at Neil Building; and install intercom system in Neil, gym & art barn buildings. These total costs are \$193k total. Then \$56K will remain available in contingency. EMSA should be getting an additional \$212K reimbursement from the loan.

Asbestos remediation in dining hall and admin bldg will be complete next week. Next step will be roof replacement--there may be some construction risk here.

B. Kitchen Equipment

D Alexander submitted grant application for kitchen equipment through State. Answer might not be until June or July.

C. Contingency Allocated Spending

See discussion related to vote, below.

IV. Campus Strategic Planning

A. "Warm Safe and Dry" Update

D Alexander discussed the proposal of mitigating all of the asbestos and mold at the dorm building.

B. Facility Use Planning

G. Swick made a motion to Recommend to the EMSA Board setting aside the identified \$193K for the three identified projects: Art Barn sewer hook-up, Neil roof and gutter repairs/replacement, and inter-building intercom system.

S. Bennett seconded the motion.

M Gibb led discussion on the rationale for the set-aside. D Alexander will send sewer connection proposal to R. Wilson.

The committee **VOTED** unanimously to approve the motion.

V. Residential Building

A. Maintenance and Repairs

Awaiting for legal advice regarding residential property on the non-profit campus. Re HVAC & water heater, D Alexander rec'd two additional quotes--one came in today.

VI. Environmental Subcommittee and Grounds Issues

A. Subcommittee update

G Swick reported on EMSA seed-sowing event which included all EMSA students during their gym time. On May 4 & 7 for Better World Day, students will plant native plugs, again during gym time. each grade will have its own oak tree to monitor throughout their time at

EMSA. Re the swing set donation by the PTC: recommending starting with a four seat swing set as close to fence line as possible.

Conservation Foundation Event with Patrick Chess from Forest Preserve of Kane Co leading a hike on the preserve.

Will be meeting with volunteers to start a hiking trail development--K Kelly leading.

R Wilson would like to lead family hikes over the summer.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:11 PM.

Respectfully Submitted,
K. Kelly

Documents used during the meeting

- Tracking Document 4.12.21.xlsx
- COO Report to Board.4.12.21.docx