

APPROVED



## Elgin Math & Science Academy

### Minutes

#### EMSA Master Plan Committee

---

##### Date and Time

Thursday February 11, 2021 at 10:00 AM

##### Location

Join Zoom Meeting

<https://zoom.us/j/6308835013?pwd=SWIWWXVjM2lJOHV1TTQzbXNkMmZFZz09>

Meeting ID: 630 883 5013

Passcode: EMSA

One tap mobile

+13126266799,,6308835013#,,,,\*868434# US (Chicago)

+19292056099,,6308835013#,,,,\*868434# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 630 883 5013

Passcode: 868434

---

##### Committee Members Present

D. Alexander (remote), D. Haight (remote), G. Swick (remote), K. Kelly (remote), L. Fuhr (remote), M. Gibb (remote), R. Wilson (remote)

---

##### Committee Members Absent

A. Gray, S. Bennett

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Thursday Feb 11, 2021 at 10:06 AM.

### **C. Approve Minutes**

R. Wilson made a motion to approve the minutes from Master Plan Meeting to Review Contracts on 01-14-21.

D. Haight seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Master Plan Business**

### **A. COO report**

D Alexander summarized his report on status of closing and construction.

He expects closing to be next week.

Construction on schedule on budget except: only significant unexpected cost is severe water damage on 2d floor, south side classroom. Could be up to a \$50K additional cost--only revealable after all materials removed. Being bid by subs. This cost will come out of owner contingency.

To date, a few small change orders (Lula, entry) offset by savings of painting pool ceiling (vs sandblasting).

## **III. Construction--Specific Items**

### **A. Phase 1 Environmental and Alta Survey Updates**

Alta survey is complete.

Asbestos management plans for Neil and Art barn complete and shared with the State.

The other buildings will also have asbestos management plans when complete. C

Flaherty and Tito trained along with D Alexander in asbestos management.

### **B. Kitchen Equipment**

EMSA received massive donation of lights and light fixtures via its architects Wheeler Kearns Architects. A. Scimeca helped make this possible by providing a truck and

driver-- who made several back and forth trips. C Flaherty helped make room in the garage for storage of the lights.

ISBE hasn't posted kitchen equipment grant opportunity yet. EMSA's deadline to order kitchen equipment by early March.

D Alexander will look into dishwasher capabilities for reuse of trays, silverware, etc.

D Haight will reach out to Middleby again for equipment.

#### **IV. Campus Strategic Planning**

##### **A. Residential building**

With ownership, comes the residential own currently occupied by an EPD employee.

The house needs improvements to the roof, furnace and driveway.

D Alexander is negotiating the lease. Discussion ensued re timing and source of funds.

##### **B. Art Barn**

Holding tank at Art Barn will be looked at for purposes of hooking up to City sewer.

This is an at least \$76K cost. Tank has only been emptied twice.

Road to Art Barn needs repaired.

##### **C. "Warm Safe and Dry" Update**

Pool mural has been photographed by a professional photographer.

Will release Bulley & Andrew photo links to EMSA community--M Gibb I to coordinate use of program. She will present at next EMSA PTC meeting.

#### **V. Environmental Subcommittee and Grounds Issues**

##### **A. Subcommittee update**

G Swick updated committee on status of grants, oak tree understory plantings, student participation. Discussed swing set location recommendation and ground cover under swings.

Discussed possible hiking/jogging path.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:32 AM.

Respectfully Submitted,  
K. Kelly