

APPROVED



# Elgin Math & Science Academy

## Minutes

### Outreach: Families and Community Committee Meeting

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#### **Date and Time**

Tuesday January 19, 2021 at 5:30 PM

#### **Location**

Virtual Meeting ID

[meet.google.com/zay-xgwp-gso](https://meet.google.com/zay-xgwp-gso)

Phone Numbers

(US) +1 402-442-0170

PIN: 721 033 319#

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#### **Committee Members Present**

B. Lane (remote), D. Alexander (remote), D. Feinberg (remote), K. Kelly (remote), K. Shaw (remote), L. Fuhr (remote), M. Gibb (remote), S. Said (remote)

#### **Committee Members Absent**

M. Armstrong

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Gibb called a meeting of the Outreach: Families and Community Committee of Elgin Math & Science Academy to order on Tuesday Jan 19, 2021 at 5:34 PM.

#### **C.**

### **Approve Minutes**

B. Lane made a motion to approve the minutes from Outreach: Families and Community Committee Meeting on 01-12-21.

S. Said seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Review of David's Work Plan**

### **A. Goals of the Outreach Committee**

Committee reviewed David's work plan and made adjustments.

4 themed Community Events hosted by EMSA--with application forms highlighted.

Dan is going to price out Zoom Webinar costs for these.

Sarah will explore StreamYard for future use.

Discussed reaching out to park districts.

There is a Contact Log included in the Action Plan--fill in when outreach contact is made.

Waitlist families will be assigned to parent ambassador to call. Mel & David creating script.

Mel has created flier with hyperlinks.

### **B. Next Steps**

See above discussion notes.

## **III. Other Business**

### **A. Future Meetings**

Continue to meet weekly on Tuesdays at 5:30 pm until March 1.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

K. Kelly