

APPROVED



# Elgin Math & Science Academy

## Minutes

### Master Plan Meeting to Review Contracts

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#### **Date and Time**

Thursday January 14, 2021 at 9:00 AM

#### **Location**

Meeting ID

[meet.google.com/xfj-cdsp-ptk](https://meet.google.com/xfj-cdsp-ptk)

Phone Numbers

(US) +1 401-903-9548

PIN: 541 603 936#

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#### **Committee Members Present**

D. Alexander (remote), D. Haight (remote), G. Swick (remote), K. Kelly (remote), L. Fuhr (remote), M. Gibb (remote), R. Wilson (remote), S. Bennett (remote)

#### **Committee Members Absent**

A. Gray

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Thursday Jan 14, 2021 at 9:03 AM.

#### **C.**

### **Approve Minutes**

K. Kelly made a motion to approve the minutes from Master Plan Meeting on 12-23-20.

S. Bennett seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Master Plan Business**

### **A. Financing Update**

D.Alexander led the discussion.

IFF loan approval process going well. We have an official word on Friday 1.15.21.

Board to vote to approve \$7.20 million development budget

### **B. Recommendation of Gym Project Development Budget to Board**

K. Kelly made a motion to recommends to the Finance Committee & The Board a project development budget for construction of a \$7.20 million loan/budget from IFF approval.

With terms of loan being: 5.25%, fully amortizing 15-year loan, no-prepayment penalties, interest rates to reset at 5, 10 years. 1.0% financing fee.

G. Swick seconded the motion.

The committee **VOTED** to approve the motion.

### **C. Bulley and Andrew Contract**

K. Kelly made a motion to recommend to the Finance Committee & The Board to approve the A102 contract from Bulley and Andrew.

R. Wilson seconded the motion.

The committee **VOTED** to approve the motion.

### **D. Approval of Wheeler Kearns Architects Contract**

S. Bennett made a motion to recommend to the Finance Committee & The Board to approve the B101 contract with Wheeler Kearns Architects.

K. Kelly seconded the motion.

The committee **VOTED** to approve the motion.

## **III. Construction--Specific Items**

### **A. Phase 1 Environmental and Alta Survey Updates**

M. Gibb & D. Alexander led the discussion:

Phase 1 and ALTA Survey field work completed. These documents are expected to be complete the week of 1.18.21.

### **B. Value Engineering Update and Space and Storage Planning**

M. Gibb. & D. Alexander led the discussion.

- Update on V.E. options
- Best option for teacher work & lunch area; storage options
- Future space needs--general conversation

#### **IV. Environmental Subcommittee and Grounds Issues**

##### **A. Subcommittee update**

G.Swick led the discussion.

- Update on Oaks & plantings plus new damage to sod
- Update on Swingset location
- Parking for Construction by dorm works well
- Visit by Conservation Foundation 2/12
- Meeting times

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:50 AM.

Respectfully Submitted,  
D. Haight