APPROVED

Elgin Math & Science Academy

Minutes

EMSA Development Meeting

Date and Time
Wednesday January 6, 2021 at 5:30 PM

Location
Join with Google Meet
meet.google.com/ppg-bgom-sqm

Phone Numbers
(US) +1 315-784-6212
PIN: 522 258 152#

Committee Members Present
D. Haight (remote), K. Kelly (remote), L. Sterba (remote), M. Gibb (remote)

Committee Members Absent
None

Ex Officio Members Present
L. Fuhr (remote)

Guests Present
D. Alexander (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

D. Haight called a meeting of the Resource Development & Outreach Committee of Elgin Math & Science Academy to order on Wednesday Jan 6, 2021 at 5:32 PM.

C. Approve Minutes

II. Development

A. Action Items

K. Kelly made a motion to approve the minutes from EMSA Development Meeting on 12-03-20.
L. Sterba seconded the motion.
The committee **VOTED** to approve the motion.

III. Other Business

A. Development Updates

Review with Lezlie

Capital Campaign Donor Book:

- M. Gibb presented the book for feedback & will do one more round of revisions

Giving Tuesday Results

- K. Kelly to write Thank you notes
- M. Gibb get access to Boomerang
- Laura & Dan to review & give feedback

Capital Campaign:

Brian Saber-Consultant- $5000 minimum/$250/hr for advising

- 18-24 months for avg. capital campaign
- Capital Campaign Groups
- Feasibility Study
- Team to review Brian's Site etc

Grant Needs: how do we work together on grants/needs?

Doree put together google sheet to share/track grants

- Kitchen Equipment

- Office Furniture
- Golf Cart
- Copy Machines
- Stage Curtains
- AV System for Gym/Stage

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
D. Haight