

APPROVED



# Elgin Math & Science Academy

## Minutes

### Master Plan Meeting

Construction Update

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#### Date and Time

Wednesday October 21, 2020 at 9:00 AM

#### Location

Virtual Meeting via Google Meet

[meet.google.com/fqi-odda-tks](https://meet.google.com/fqi-odda-tks)

Dial-in: (US) +1 619-880-7723

PIN: 327 629 368#

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#### Committee Members Present

A. Gray (remote), D. Haight (remote), F. Bisconti (remote), G. Swick (remote), K. Kelly (remote), L. Fuhr (remote), M. Gibb (remote), R. Wilson (remote)

#### Committee Members Absent

B. Pinon

#### Guests Present

D. Alexander (remote)

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#### I. Opening Items

##### A. Record Attendance and Guests

B.

### **Call the Meeting to Order**

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Wednesday Oct 21, 2020 at 9:03 AM.

### **C. Approve Minutes**

K. Kelly made a motion to approve the minutes from Master Plan Meeting on 09-16-20.  
G. Swick seconded the motion.  
The committee **VOTED** to approve the motion.

## **II. Master Plan**

### **A. Sitework Update**

Sitework is almost complete

### **B. Master Planning Finances**

- New Account for MP funds when we close October it will be \$33,544.
- Update on loan / financing.
  1. Loan Application- submit to IFF pending board approval
  2. Existing bridge loan payments
  3. Financing "warm, safe, and dry" work for buildings to get to a place of insurability.
  4. Appraisal

Start in January in order to complete by August

- GC approach and options

K. Kelly made a motion to have the Master Planning committee recommend to the board that EMSA submit the loan application to IFF.

A. Gray seconded the motion.

The committee **VOTED** to approve the motion.

### **C. Strategic Planning Update**

### **D. Capital Project Finance and Owner's Rep consultant/hire**

### **E. Property Ownership**

K. Kelly made a motion to have EMSA make a recommendation to the board to get concessions on the contract otherwise, we accept it as is and move forward.

A. Gray seconded the motion.

The committee **VOTED** to approve the motion.

### **F. New Grant Award and Potential Grants/Funding**

## **III. Facilities**

**A. Subcommittee**

**B. Facilities Policy**

Kerry & Lezlie to flush out

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:17 AM.

Respectfully Submitted,  
D. Haight