

APPROVED



# Elgin Math & Science Academy

## Minutes

### Master Plan & Facilities Committee Meeting

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#### **Date and Time**

Thursday December 12, 2019 at 8:30 AM

#### **Location**

EMSA Conference Room, 1600 Dundee Ave, Elgin

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#### **Committee Members Present**

B. Pinon, F. Bisconti, G. Swick, K. Kelly, L. Fuhr, M. Dyer, M. Gibb, R. Wilson

#### **Committee Members Absent**

A. Gray, D. Haight, L. Sirridge

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Thursday Dec 12, 2019 at 8:38 AM.

#### **C. Approve Minutes**

G. Swick made a motion to approve minutes from the Master Plan and Owner's Rep Meeting on 10-16-19 Master Plan and Owner's Rep Meeting on 10-16-19.

K. Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **D. Approve Additional Minutes**

K. Kelly made a motion to approve minutes from the Master Plan & Facilities Committee Meeting on 11-07-19 Master Plan & Facilities Committee Meeting on 11-07-19.

G. Swick seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Master Plan**

### **A. Design and Site Plan Review**

Mel reviewed the plans as they have changed and where we are right now.

Add delineation of forest preserve vs emsa property behind cabins, educate staff and students.

In Scheme A, Meghan cautions that admin upstairs could trigger LULU even with downstairs admin. All classrooms are on lower floor, smaller cafeteria. Gym would have to be partitioned for all gym classes.

Scheme B, LULA allowance would be dependent on percentage of cost of accessibility to total project.

Can set-up for LULA and phase in its installation in later phases to save money up front.

The group seemed to like Scheme C without the Spanish steps.

### **B. Set Priorities**

Mel shared a priority worksheet and described some of the issues that need to be considered.

Share results with Mel with a pic of completed form.

### **C. Master Plan Financing**

Meghan will create an updated budget of just cabins.

Need a phasing option--Mel went through 3 potential options. Option C would only include creation of cabins and all other students fitting into existing in-use buildings (Neil, Art Barn, Cabins). No gym.

Banks will need to see that we can physically house K-8; banks won't need to know curriculum, etc.

Would need to incorporate stabilizing existing structures.

### **D.**

### **Existing Structure Concerns**

Frank will seek quote to have water drained from lower gym roof to protect gym floor.

### **III. Closing Items**

#### **A. Adjourn Meeting**

B. Pinon made a motion to adjourn the meeting.

G. Swick seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:58 AM.

Respectfully Submitted,

K. Kelly