

APPROVED



Elgin Math & Science Academy

Minutes

Master Plan & Facilities Committee Meeting

Date and Time

Thursday November 7, 2019 at 9:00 AM

Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

Committee Members Present

B. Pinon, D. Haight, F. Bisconti, K. Kelly, L. Fuhr, M. Dyer, M. Gibb

Committee Members Absent

A. Gray, G. Swick, L. Sirridge, R. Wilson

I. Opening Items

A. Record Attendance and Guests

WKarch representatives: Brandon & Fabiola

B. Call the Meeting to Order

M. Gibb called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Thursday Nov 7, 2019 at 9:08 AM.

C. Approve Minutes

K. Kelly made a motion to approve minutes from the Master Plan Committee Meeting on 10-03-19 Master Plan Committee Meeting on 10-03-19.

D. Haight seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Master Plan

A. Design Review: Package 10

WKarch- revise plans A & B with the groups & Lezlie's feedback.
Aim to submit schematics to the city before Thanksgiving

B. Review Schedule

EMSA to set initial pre-plan review meeting with City offices
11/11 GC Site walk through
11/22 Pre-Construction GC Interviews

C. Review of Contracts

D. Existing Structure Concerns

water damage to both gym & admin building.

E. Tree inventory

Davey to provide us a revised tree inventory estimate & an Oak inventory with regards to "construction zone" by next Friday 11/15.

F. Civil Engineer Kick-Off

III. Closing Items

A. Adjourn Meeting

K. Kelly made a motion to adjourn the meeting.

D. Haight seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:10 AM.

Respectfully Submitted,

D. Haight