

APPROVED



# Elgin Math & Science Academy

## Minutes

### EMSA Board of Directors Meeting

---

#### Date and Time

Thursday March 19, 2020 at 8:00 AM

#### Location

[Join Hangouts Meet](#)

[meet.google.com/byq-nsgz-zsk](https://meet.google.com/byq-nsgz-zsk)



Meeting ID

[meet.google.com/byq-nsgz-zsk](https://meet.google.com/byq-nsgz-zsk)



Phone Numbers

(US) [+1 470-273-8420](tel:+14702738420)

PIN: 703 715 559#

---

#### Directors Present

A. Gray, B. Pinon, C. Sherman, D. Haight, G. Swick (remote), K. Kelly, K. Shaw, M. Gibb

#### Directors Absent

D. Verges

#### Directors who arrived after the meeting opened

G. Swick

#### Ex Officio Members Present

---

L. Fuhr

### **Non Voting Members Present**

L. Fuhr

### **Guests Present**

F. Bisconti

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Thursday Mar 19, 2020 at 8:04 AM.

### **C. Public Comment**

### **D. Board Member News---Completion of Surveys**

### **E. Approve Minutes**

### **F. FOIA Report**

No FOIA requests for the month of February.

### **G. Community Crew**

## **II. Principal's Report**

### **A. Principal's Report**

L. Fuhr led the discussion

Lottery results- all seats filled + waitlist

Working on re-enrollment & registration for next year

COVID-19- monitoring state mandates/recommendations:

- sending meals home
- started distance learning/e-learning
- sent out letter to parents about hosting crew at home
- put together a list of resources
- filled out technology report with regards to getting all students online
- SPED still providing services
- waiting more information on additional closings

- continuing with interviews, IEPs

G. Swick arrived.

### **III. PTC Report**

#### **A. Report of Parent Teacher Crew**

Supporting the staff at EMSA with lunch & cookies

300 Butterbraids sold!

Plans/ideas:

Earth Day

Savers Drop-Off- may cancel

Art project to paint rocks

Spreadsheet with people that are available to provide childcare

### **IV. Governance**

#### **A. Open Meetings Act Suspension**

#### **B. Succession Planning**

#### **C. Governance During Covid-19 Pandemic**

K. Kelly led the discussion.

- How we'll conduct the board's business.

- Board deadlines

- Prioritize goals between now & the end of the school year

How to keep the board informed: CEO & Board President filter information as well as adding us to the parent communication

Set a COVID-19 update meeting 3/27

What is our communication tree- emergency and/or official communications

### **V. Finance**

#### **A. CFO Report**

F. Bisconti led the discussion

#### **B. Finance Committee Update and/or Recommendation for Debt Capacity and Instruments**

### **VI. Master Plan Committee**

#### **A. Master Plan Update**

M. Gibb led the discussion

**B. Wheeler Kearns Architects and IFF**

**VII. Development**

**A. Development Committee Update**

Golf outing postponed until October  
Capacity builder on board

**VIII. Outreach: Families and Community**

**A. Update from the outreach committee**

M. Gibb led the discussion  
Lottery went very well

**B. General Print and Web Communications**

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:20 AM.

Respectfully Submitted,  
D. Haight