

APPROVED



# Elgin Math & Science Academy

## Minutes

### EMSA Board of Directors Meeting

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#### Date and Time

Tuesday August 27, 2019 at 8:00 AM

#### Location

IGNITE Conference Room, 11 Douglas Ave, 2d floor, Elgin, 60120

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#### Directors Present

A. Gray, D. Haight, G. Swick, K. Kelly, K. Shaw, M. Gibb

#### Directors Absent

B. Lopez, B. Pinon, C. Sherman, D. Verges

#### Ex Officio Members Present

L. Fuhr

#### Non Voting Members Present

L. Fuhr

#### Guests Present

F. Bisconti

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B.

### **Call the Meeting to Order**

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Tuesday Aug 27, 2019 at 8:00 AM.

### **C. Public Comment**

No public comment today

### **D. Approve Minutes**

A. Gray made a motion to approve minutes from the EMSA Board of Directors Meeting on 07-18-19 EMSA Board of Directors Meeting on 07-18-19.

M. Gibb seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. FOIA Report**

No FOIA requests were made in the month of July

### **F. Community Crew**

G. Swick led the circle

## **II. Governance**

### **A. Approval of New Board Member**

G. Swick made a motion to to approve Colleen Sherman as a new board member.

A. Gray seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. FOIA, OMA, Conflict of Interest**

discussion ensued

### **C. Resolution Regarding Capital Expenditures Reimbursement**

A. Gray made a motion to approve the resolution.

K. Shaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Finance**

### **A. CFO Report**

F. Bisconti led the discussion

## **IV. Facilities**

### **A.**

### **Parking at EMSA**

moved to next months meeting agenda

### **B. Sewer Solution**

A. Gray made a motion to to approve up to \$15k for sewer project.

G. Swick seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Combining Facilities Committee with Master Plan Committee**

moving forward the 2 meetings will be combined

## **V. Master Plan Committee**

### **A. Master Plan Update**

M.Gibb led the discussion on capital campaign book

### **B. Selection of Architects in Responses to RFP**

M. Gibb made a motion to to approve the selection of WKA for the gym & administrative building renovation.

K. Shaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Development**

### **A. Creation of Development Committee**

move discussion to next months meeting

### **B. Administrative role in development**

discussion ensued

## **VII. Principal's Report**

### **A. Principal's Report**

Rec'd donation for future library

## **VIII. PTC Report**

### **A. PTC President Report**

C. Sherman led the discussion.

Next PTC meeting scheduled for 9/3

## **IX. Outreach: Families and Community**

### **A. Update from the outreach committee**

Discussion ensued with regards to school (Linda) taking over management of the website/calendar

## **X. Principal Support and Evaluation**

### **A. Update on Principal Support and Evaluation**

## **XI. Amazon**

### **A. Wishlist/Amazon Smile/Furniture**

A. Gray to look into Amazon Smile Account

Lezlie & team to look into Amazon wishlist

Furniture coming from Laura's company - will need volunteers

## **XII. Closing Items**

### **A. Adjourn Meeting**

M. Gibb made a motion to adjourn the meeting.

A. Gray seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:33 AM.

Respectfully Submitted,

D. Haight