

APPROVED



# Elgin Math & Science Academy

## Minutes

### Master Plan Committee Meeting

---

#### Date and Time

Wednesday April 3, 2019 at 6:00 PM

#### Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

---

#### Committee Members Present

D. Haight, F. Bisconti, K. Kelly, L. Fuhr, M. Gibb

#### Committee Members Absent

A. Gray, B. Pinon, R. Wilson

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Kelly called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Wednesday Apr 3, 2019 at 6:00 PM.

#### C. Approve Minutes

K. Kelly made a motion to approve minutes from the Master Plan Strategic Planning on 03-21-19 Master Plan Strategic Planning on 03-21-19.

M. Gibb seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Master Plan Committee

### A. Community Partners for Master Planning

Group discussed establishing an advisory board for the master plan and inviting community members to tour the school. Community partner will visit on 5/3.

### B. Set Committee Goals

1. Art Barn finished and ready for occupancy by 8/15
2. By August 2020 additional classroom space for 5th graders
3. By August 2021 additional classroom space for 6th graders
4. By August 2022 additional classroom space for 7th graders
5. Successfully renew Charter (Apply fall 2022, approve Jan. 2023)
6. By August 2023 additional classroom space for 8th graders

K. Kelly made a motion to Accept goals as described.

M. Gibb seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### C. Strategic Planning Process

Committee discussed possible configurations and needs for future classroom and gym/lunch space.

Committee discussed smaller kindergarten class size. Frank will run the numbers for an additional kindergarten with the same number of 52 students and look at the addition of a few more students.

Kerry & Frank will work on Commission request for additional PCTC by next week and research what our PCTC will be for next year.

When will get Evidence-Based Funding?

For facilities, we will try to stay within the existing buildings.

We need to determine our maximum debt load for the rehabilitation--before we hire WK.

### D. Review and Vote on Proposed Changes WKarch Strategic Planning Agreement

K. Kelly made a motion to Hire Wheeler Kearns Architects for \$10K for consultation on the EMSA Master Plan.

M. Gibb seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## III. Other Business

### A.

### **Art Barn Update**

Committee reviewed three proposed options for the barn rehab.

If City will make infrastructure improvements, then let's go with City water and sewer.

If not, can we stay on well and septic? Frank will inquire if City can inspect the existing well & septic system. Can a school use well water?

How much would it cost us to run a new sewer hook-up?

Does the 2" copper line connecting to the Neil Building exist?

How much would it cost to run a water line?

### **B. Set Future Meetings**

Meetings will be the 1st and 3d Wednesdays of every month until June.

Have RFP ready for review by next meeting.

## **IV. Closing Items**

### **A. Adjourn Meeting**

K. Kelly made a motion to adjourn the meeting.

D. Haight seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

K. Kelly