



# Elgin Math & Science Academy

## Minutes

### EMSA Board of Directors Meeting

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#### Date and Time

Friday February 22, 2019 at 8:00 AM

#### Location

EMSA CAMPUS Main Building A, 1600 Dundee Ave, Elgin

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#### Directors Present

A. Gray, B. Lopez (remote), B. Pinon, D. Haight, G. Swick, K. Kelly, M. Gibb

#### Directors Absent

D. Verges

#### Ex Officio Members Present

L. Fuhr

#### Non Voting Members Present

L. Fuhr

#### Guests Present

F. Bisconti, Kimberly Shaw, Kingdom of God Education Director

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B.

### **Call the Meeting to Order**

D. Haight called a meeting of the board of directors of Elgin Math & Science Academy to order on Friday Feb 22, 2019 at 8:02 AM.

### **C. Welcome guests**

### **D. Approve Minutes**

D. Haight made a motion to approve minutes from the Board Meeting on 01-18-19 Board Meeting on 01-18-19.

M. Gibb seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Community Circle**

G. Swick led the discussion

### **F. Principal's Report**

L. Fuhr led discussion

Pieces of Me successful attendance

Parent Teacher Conferences

PTO coming together

Open House for new students- good turn out

EMSA Fast Facts

New Staff Recruitment

### **G. How Can Board Support the Principal**

The CEO Evaluation Committee will discuss roles of Principal and Superintendent.

Discussion ensued about future library funding.

### **H. Board on Track "OnTrack" Score**

Discussion about regular board on track involvement ensued.

## **II. Executive Session (optional)**

### **A. Enter Executive Session**

NONE

### **B.**

## End Executive Session

### III. Finance

#### A. Report of Treasurer

Pass to CFO

#### B. Report of EMSA CFO

CFO delivered up-to-date numbers and confirmed 5/3 Bank account is closed.  
See CFO packet for full report.

CFO confirmed positive cash balance through the end of the year.

#### C. FOIA Report

NONE

#### D. Financial Policy Review

NONE

### IV. Facility

#### A. Report on Main Building Repairs & Renovation

Internet upgrade is underway.  
Utilities and facilities cost discussion ensued.  
Road systems and patching continues to be addressed.  
PA systems are in and functional.

#### B. Barn Renovation

A. Gray made a motion to Approve \$7,500 for architectural drawings and engineering consultation with Kearns Wheeler Architecture.

G. Swick seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

K. Kelly Aye

D. Verges Absent

D. Haight Absent

A. Gray Aye

G. Swick Aye

B. Lopez Absent

M. Gibb Aye

**Roll Call**

B. Pinon Aye

**C. Master Plan**

Melanie reviewed RFQ response from Kearns & Wheeler and subsequent meeting on Tuesday. K & W appears to have the ability to bring a wealth of information, contacts and expertise to the table. They will be coming back to Board for approval of a proposal.

**V. Governance**

**A. Report on Governance Committee**

**B. Policy Change Regarding "Acceptance of Offer" Timing**

G. Swick made a motion to change the waitlist "approve or decline offer" deadline to 48hrs after offer has been made.

A. Gray seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

B. Lopez Absent

D. Verges Absent

B. Pinon Aye

G. Swick Aye

M. Gibb Aye

A. Gray Aye

D. Haight Absent

K. Kelly Aye

**C. Join Association of School Boards**

G. Swick made a motion to join the Illinois Association of School Boards.

A. Gray seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Principal Support and Evaluation**

**A. Report from Committee Chair**

Committee provided recap of CEO evaluation process and discussion about the timeline of the evaluation ensued.

March meeting planning for Board Chair to assign committee members.

**VII. Development**

**A. Chairperson needed**

Brief discussion about development committee participation ensued.

## **VIII. Academic Excellence**

### **A. Next meeting needs to be set**

Report on continuing development ensued.

## **IX. Closing Items**

### **A. Adjourn Meeting**

M. Gibb made a motion to adjourn the meeting.

G. Swick seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:42 AM.

Respectfully Submitted,

D. Haight