DRAFT

Elgin Math & Science Academy

Minutes

EMSA Board of Directors Meeting

Date and Time
Friday November 16, 2018 at 8:00 AM

Location
EMSA CAMPUS Main Building A, 1600 Dundee Ave, Elgin

Directors Present
D. Haight, D. Verges, G. Swick, K. Kelly, M. Gibb

Directors Absent
A. Gray, B. Lopez, B. Pinon

Directors who arrived after the meeting opened
G. Swick

Ex Officio Members Present
L. Fuhr

Guests Present
F. Bisconti, R. Ortiz

I. Opening Items

A. **Welcome guests**

B.

Record Attendance and Guests

C. Call the Meeting to Order

K. Kelly called a meeting of the board of directors of Elgin Math & Science Academy to order on Friday Nov 16, 2018 at 8:11 AM.

D. Approve Minutes

E. Community Circle

F. Principal's Report

PD opportunities
- Eureka Conference
- National Conference
- MAP conference, Jaqueline Willer attended.

G. Swick arrived.

II. Executive Session (optional)

A. Enter Executive Session

G. Swick made a motion to move into Executive session for a discussion limited to personnel issues.
M. Gibb seconded the motion.
The board **VOTED** to approve the motion.

B. End Executive Session

G. Swick made a motion to end session.
D. Verges seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A. Report of Treasurer

B. Report of EMSA CFO

Report to be entered into track meeting by Frank Bisconti
Dennis stating, Finance committee is comfortable with Franks reporting.

C. Financial Policy Review

IV. Facility

A.

Report on Main Building Repairs & Renovation

Report to be entered into track meeting by Frank Bisconti

No retroactive payments of utilities need to be payed back to the city.

Outdoor lighting
- Richard Wilson is heading up the process and Frank is overseeing.
- Solar lights for the EMSA sign at the entrance.
Pest control recommendations welcomed.

B. Barn Repairs

Report to be entered by Frank Bisconti

Castco
- Discussed approach to window replacement and finishes on windows
- Need to remove the 3rd bee hive, recommendations needed.

C. Master Plan

Master plan selection needs to be approved by the committee. A more visionary focus for the school and grounds. This is the committee that will be working with the architects to prepare the RFPs to design and build according the structure and needs of our school.

A volunteer committee, no paid members.

Past, present, future representatives involved in the process of EMSA.

Possible to start in January. Discuss at retreat to hammer out the details.

V. Development

A. Giving Tuesday

On November 27th.

$100 from every board member is being asked but all members should participate.

B. Outreach

- Next year registrations
75 kindergarten applications is the goal. We currently have 50 applications for K so far.
On our current applications for admissions, we have:

kinder 50
1st - 15
2nd - 5
3rd - 12
4th - 7th

Schoolmint (online registration for parents) up and running. 20 already have registered without the push for the upcoming year.

- Salvation Army Christmas event
Friday, Dec 14th

C. Volunteer Appreciation and Work Day--Budget

November 25th, 2-5pm, "Deck the School halls" and appreciation for volunteers. Anticipate a budget of approximately $350 for decorations. No need for budget approval stated by Frank.

VI. Academic Excellence

A. Academic Excellence Committee Report & Friday Field Studies Update

Quarterly meeting.

Gary M,W,F are the best days.
Brian F are best.

VII. Closing Items

A. Adjourn Meeting

G. Swick made a motion to adjourn the meeting.
D. Verges seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
D. Haight