Elgin Math & Science Academy

Board Meeting

Date and Time

Wednesday August 27, 2025 at 4:00 PM CDT

Location

Admin Building

Social Studies Classroom

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:00 PM**
	Opening Items			
	A. Record Attendance and Guests		Akash Gandhi	1 m
	B. Call the Meeting to Order		Sue Bennett	1 m

		Purpose	Presenter	Time
II.	**Board Meeting**			**4:02 PM**
A.	Public Comment	FYI	Akash Gandhi	1 m

Public comment: The time for public comment will take place at the end of the meeting If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you. We take public comment seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response.

In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.

B.	Approve Minutes from the June 25 Board of Directors Meeting	Approve Minutes	Sue Bennett	2 m
III.	**Financial Report**			**4:05 PM**
A.	Financial Statements	Discuss	Paul Stagen	30 m

Review FY 2025 end of year and July 2025 financial statements

IV.	**Administrative Reports**			**4:35 PM**
A.	Executive Director's Report	FYI	Kathryn Martinez	5 m
V.	**EMSA Committee and Parent-Teacher Crew Reports**			**4:40 PM**
A.	EPTC Update	FYI	Jennifer Delgado	5 m
B.	Executive Committee	FYI	Sue Bennett	10 m

Discuss content of Board Meetings (reports vs. big picture strategic discussions)
Discuss board goals

VI.	**Executive Session**	**4:55 PM**

		Purpose	Presenter	Time
A.	Vote to Enter Closed Executive Session	Vote	Kerry Kelly	1 m
B.	Executive Session	Discuss	Board	10 m

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:
(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, and other items allowed under the Open Meetings Act.

(2) The discussion of minutes of meeting lawfully closed under the Open Meeting Act, whether for purposes of approval by the body of the minutes or semi-annual review of the Minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

(3) Litigation when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/(c)(11).

C.	Motion to Exit Closed Executive Session	Vote	Kerry Kelly	1 m

VII. Closing Items — 5:07 PM

A.	Public Comment	Discuss	Those Who Wish To Make Public Comments	1 m
B.	Adjourn Meeting	Vote	Kerry Kelly	

Coversheet

Approve Minutes from the June 25 Board of Directors Meeting

Section: II. Board Meeting
Item: B. Approve Minutes from the June 25 Board of Directors Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board of Directors Meeting on June 25, 2025

APPROVED

Elgin Math & Science Academy

Minutes

Board of Directors Meeting

Date and Time
Wednesday June 25, 2025 at 4:00 PM

Location
Admin Building - SS Classroom
1600 Dundee Avenue
Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Directors Present
A. Gandhi, A. Scimeca, B. Lane, D. Haight, J. Delgado, K. Kelly, P. Stagen, S. Beck, S. Bennett

Directors Absent
None

Guests Present
K. Martinez

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Bennett called a meeting of the board of directors of Elgin Math & Science Academy to order on Friday Jul 18, 2025 at 9:00 AM.

II. Board Meeting

A. Public Comment

B. Approve Minutes from the May 28th Board of Directors Meeting

III. Financial Report

A. Financial Statements

Paul Stagen presented the May 2025 financial statements

B. Approve FY26 Budget

A. Scimeca made a motion to approve the budget as amended in this meeting as presented by Kathyrn.
B. Lane seconded the motion.
The board discussed the transportation reimbursement for FY26 and voted to approve the FY26 Budget.
The board **VOTED** to approve the motion.

IV. Administrative Reports

A. Executive Director's Report

Kathryn Martinez presented the Executive Director's Report
Food Service Contract
4th Grade TA
SPED Teacher
Professional Development for all teachers

V. EMSA Committee and Parent-Teacher Crew Reports

A. EMSA PTC Update

Jennifer Delgado presented the EMSA EPTC Updates:

- 25-26 SY Calendar and budget were drafted at the June board meeting. This will be shared with the school, and once finalized, made available via our website.
- The fundraising committee obtained some preliminary quotes for Picnic Tables. The goal is to make the purchase over the Summer after July 1st.

Upcoming Events

- Kinder Jumpstart: 8/6-8/8 EPTC helps welcome new families.
- Back to School Bash tentatively scheduled 8/11
- Schaumburg Boomer's Game Fundraiser 8/21
- $16 per ticket, your organization gets $6 back per ticket
- A check is sent in the mail
- We create a specific Fundraising Portal link for your organization to purchase tickets through, with blocked off seating that is only available to be purchased through your Fundraising Portal link

B. Executive Committee

A. Gandhi made a motion to Vote to approve new board candidate Tarang Gandhi.
P. Stagen seconded the motion.
The board **VOTED** to approve the motion.
B. Lane made a motion to Vote to approve new board candidates, Omar Faruqi.
J. Delgado seconded the motion.
The board **VOTED** to approve the motion.
B. Lane made a motion to To elect Alan Scimeca to the Board Vice Chair position for a two-year term.
A. Gandhi seconded the motion.
The board **VOTED** to approve the motion.
A. Scimeca made a motion to Elect Akash Gandhi to the Board Secretary position for a two-year term.
P. Stagen seconded the motion.
The board **VOTED** to approve the motion.
B. Lane made a motion to Elect Sue Bennett to the Board Chair position for a two-year term.
A. Scimeca seconded the motion.
The board **VOTED** to approve the motion.

C. Master Planning Committee

Kerry Kelly updated theboard on Master Planning

D. Academic Excellence

Kathryn Martinez updated the board on Academic Excellence
Board Retreat
MAP Scores
Gifted & Advanced Placement

VI. Closing Items

A. Public Comment

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:17 PM.

Respectfully Submitted,
D. Haight

Coversheet

Financial Statements

Section:	III. Financial Report
Item:	A. Financial Statements
Purpose:	Discuss
Submitted by:	
Related Material:	FY26-1_EMSA_Financials_July.xlsx FY25-12_EMSA_Financials_June.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

FY26-1_EMSA_Financials_July.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

FY25-12_EMSA_Financials_June.xlsx

Coversheet

EPTC Update

Section: V. EMSA Committee and Parent-Teacher Crew Reports
Item: A. EPTC Update
Purpose: FYI
Submitted by:
Related Material: EPTC Report 8_2025.pdf

EPTC Report- May 2025
Jenn Delgado-EPTC President
Sarah Beck- EPTC Treasurer

- **Updates**
  - **We had two resignations from our board and one board member who is taking a step back from her full responsibilities temporarily.**
    - **We currently are looking for 2-All School Events Co-Chairs and 1-Fundraising Co-Chair.**
    - **Our board currently sits at 7 members.**
  - **25-26 SY Calendar was drafted at the June board meeting. This was shared with the school on 7/22 and has been made available via our website.**
  - **EPTC's big ticket donation to EMSA, brand new wooden picnic tables were assembled during the Campus Care day and have already been put to good use!**
  - **8/11-EPTC/EMSA held the Back to School Bash. 505 students/parents RSVP'd. We have a moonbounce, inflatable games, face painter, barbershop offering back to school haircuts, and free ice cream donated/served by Culvers. EPTC handed out free bracelets.**
  - **8/21 EPTC hosted EMSA Crew Family Night Out at the Boomers. Estimated 45 tickets sold. Estimated $270 raised.**

Upcoming Events

9/11 Lunch With a loved one: Loved ones can sit with their students during their lunch and attend recess. Please check in at the front desk a few minutes before your student's lunch.

9/16 All School EPTC Meeting: Join us in the Neil Commons at 6:30 p.m. to learn what the EPTC has been up to and how you can get involved!

9/17 Culver's Night 4-8 p.m: Students can sign up to serve food and parents/staff can sign up to supervise a timeslot.

9/25 Gail Borden Book Mobile will visit EMSA during the school day. Permission slips will go home in backpacks. Families must have a Gail Borden library card to check out books.

10/23 Spooky Open Gym K-5. Open gym with Fall themed activities. Don’t forget your costumes!

10/25 Nightmare on Chicago Street This is our biggest fundraising event! It is for ages 21+. Volunteers will serve beer at the beer tents.