



Elgin Math & Science Academy

Board of Directors Meeting

Date and Time

Wednesday June 25, 2025 at 4:00 PM CDT

Location

Admin Building - SS Classroom
1600 Dundee Avenue
Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Kerry Kelly	1 m

	Purpose	Presenter	Time
II. Board Meeting			4:02 PM
A. Public Comment	FYI	Doree Haight	1 m
<p>Public comment: The time for public comment will take place at the end of the meeting. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you. We take public comment seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response.</p> <p>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.</p>			
B. Approve Minutes from the May 28th Board of Directors Meeting	Approve Minutes	Kerry Kelly	2 m
III. Financial Report			4:05 PM
A. Financial Statements Review May 2025 financial statements	Discuss	Paul Stagen	10 m
B. Approve FY26 Budget Discuss the impacts of the transportation reimbursement on FY26 funding Vote to approve FY26 Budget	Vote	Kathryn Martinez	15 m
IV. Administrative Reports			4:30 PM
A. Executive Director's Report	Vote	Kathryn Martinez	15 m
V. EMSA Committee and Parent-Teacher Crew Reports			4:45 PM
A. EMSA PTC Update	FYI	Jennifer Delgado	2 m
B. Executive Committee	FYI	Kerry Kelly	10 m

	Purpose	Presenter	Time
1. Discussion on board candidates			
2. Vote to approve new board candidates			
3. Vote to elect Akash Gandhi to Board Secretary position for a two year term.			
4. Vote to elect Alan Scimeca to Board Vice Chair position for a two year term.			
5. Vote to elect Sue Bennett to Board Chair position for a two year term.			
6. This meeting will also be the final one for Kerry, Doree, and Bethea. We are deeply grateful for their many years of dedication and service. To honor their contributions, we'll be hosting a recognition event following the board meeting on August 27th . Please plan to join us in celebrating them.			

C.	Master Planning Committee	FYI	Kerry Kelly	2 m
D.	Academic Excellence	FYI	Kathryn Martinez	10 m

VI. Executive Session 5:09 PM

A.	Vote to Enter Closed Executive Session	Vote	Kerry Kelly	1 m
B.	Executive Session	Discuss	Board	10 m

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, and other items allowed under the Open Meetings Act.

(2) The discussion of minutes of meeting lawfully closed under the Open Meeting Act, whether for purposes of approval by the body of the minutes or semi-annual review of the Minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

(3) Litigation when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/(c)(11).

	Purpose	Presenter	Time
C. Motion to Exit Closed Executive Session	Vote	Kerry Kelly	1 m
VII. Closing Items			5:21 PM
A. Public Comment	Discuss	Those Who Wish To Make Public Comments	1 m
B. Adjourn Meeting	Vote	Kerry Kelly	

Coversheet

Approve Minutes from the May 28th Board of Directors Meeting

Section:	II. Board Meeting
Item:	B. Approve Minutes from the May 28th Board of Directors Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board of Directors Meeting on May 28, 2025



Elgin Math & Science Academy

Minutes

Board of Directors Meeting

Date and Time

Wednesday May 28, 2025 at 4:00 PM

Location

Admin Building - SS Classroom
1600 Dundee Avenue
Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

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Directors Present

A. Gandhi, A. Scimeca, B. Lane, D. Haight, J. Delgado, K. Kelly, P. Stagen, S. Beck, S. Bennett

Directors Absent

None

Guests Present

John Kowlozak (remote), K. Martinez, N. Walters (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Bennett called a meeting of the board of directors of Elgin Math & Science Academy to order on Wednesday May 28, 2025 at 4:05 PM.

II. Board Meeting

A. Public Comment

B. Approve Minutes from the April 30th Board of Directors Meeting

P. Stagen made a motion to approve the minutes from Board of Directors Meeting on 04-30-25.

A. Gandhi seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Financial Report

A. Finance Committee Report

A. Scimeca made a motion to approve a resolution authorizing executive director and board treasurer to execute documents relating to a 90-day renewal.

S. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion.

P Stagen reviewed the auditors' restatement.

B. Financial Statements

P Stagen reviewed the April budget--it is in line with last month's and there have been no surprises. On track to meet bond covenants.

C. FY26 Draft Budget

K Martinez led the board in a line-by-line review of the draft FY26 annual budget.

IV. Administrative Reports

A.

Executive Director's Report

K Martinez updated the board on MAP scores, including where we met our goals. Hiring almost complete.

A. Gandhi made a motion to approve the proposed consolidated district plan.

K. Kelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. EMSA Committee and Parent-Teacher Crew Reports

A. EMSA PTC Update

J Delgado reviewed EMSA's PTC accomplishments this past month. BRAVO!

B. Executive Committee

B. Lane made a motion to Amend the contract for the ED as proposed.

J. Delgado seconded the motion.

The board **VOTED** unanimously to approve the motion.

S Bennett reviewed the qualifications of the three board of directors candidates.

C. Master Planning Committee

The next meeting is Thursday at noon.

D. Governance

E. Academic Excellence

F. Development Committee

K Martinez reviewed the success of the Bowling fundraiser. The planning committee was awesome.

VI. Closing Items

A. Public Comment

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:40 PM.

Respectfully Submitted,

K. Kelly

Coversheet

Financial Statements

Section:	III. Financial Report
Item:	A. Financial Statements
Purpose:	Discuss
Submitted by:	
Related Material:	FY25-11_EMSA_Financials_May.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

FY25-11_EMSA_Financials_May.xlsx

Coversheet

Approve FY26 Budget

Section:	III. Financial Report
Item:	B. Approve FY26 Budget
Purpose:	Vote
Submitted by:	
Related Material:	EMSA FY26 DRAFT Budget.xlsx

Notice

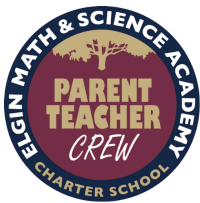
The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

EMSA FY26 DRAFT Budget.xlsx

Coversheet

EMSA PTC Update

Section:	V. EMSA Committee and Parent-Teacher Crew Reports
Item:	A. EMSA PTC Update
Purpose:	FYI
Submitted by:	
Related Material:	EPTC Report 6_2025.pdf



EPTC Report- May 2025

Jenn Delgado-EPTC President

Sarah Beck- EPTC Treasurer

- **Recap Events**

- **Field Day: 5/29, 5/30** EPTC provided “floater” volunteers and needed materials.
- **EPD Popsicles: 5/30** EPD handed out popsicles to all 505 students.
- **Musical Concession 5/30, 5/31**
- **Graduation: 6/2** Organized volunteers for decorations, and provided yard signs to all graduating students
- **Storage Closet Clean Out 6/5:** EPTC inventoried all our items, organized and created inventory spreadsheets. All EPTC storage moved to the ADMIN building garage.

- **Updates**

- **25-26 SY Calendar and budget** was drafted at the June board meeting. This will be shared with the school and once finalized made available via our website.
- **Fundraising committee** obtained some preliminary quotes for Picnic Tables and provide them to Kathryn Martinez for review. Goal is to make the purchase over the summer after July 1st .

- **Upcoming Events**

- **Kinder Jumpstart: 8/6-8/8** EPTC helps welcome new families.
- **Back to School Bash** tentatively scheduled 8/11
- **Schaumburg Boomer’s Game Fundraiser 8/21**
 - **\$16 per ticket, your organization gets \$6 back per ticket**
 - A check is sent in the mail
 - **We create a specific Fundraising Portal link for your organization to purchase tickets through with blocked off seating that is only available to be purchased through your Fundraising Portal link**

- **This allows everyone to buy their own tickets to a game, while you still can all be seated together**

Coversheet

Master Planning Committee

Section: V. EMSA Committee and Parent-Teacher Crew Reports
Item: C. Master Planning Committee
Purpose: FYI
Submitted by:
Related Material:
2025_06_05_master_planning_and_environmental_committee_meeting_minutes.pdf

DRAFT



Elgin Math & Science Academy

Minutes

Master Planning and Environmental Committee Meeting

Date and Time

Thursday June 5, 2025 at 12:00 PM

Location

EMSA Admin Bldg

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

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Committee Members Present

G. Swick, K. Kelly

Committee Members Absent

C. Flaherty, D. Haight, S. Bennett

Guests Present

K. Martinez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Kelly called a meeting of the Master Plan & Facilities Committee Committee of Elgin Math & Science Academy to order on Thursday Jun 5, 2025 at 12:05 PM.

C. Approve Minutes of prior Meeting of the Master Planning Committee

II. Master Plan & Facilities Committee

A. Campus Facilities Update

No major problems or plans for the summer. Would like to replace pebble path with asphalt, which it was originally. Plan to move art to former pre-K/SpEd room. Elgin Youth Choir will be using art barn every Monday. Local art group will also be using the Art Barn every other Wednesday.

B. Lexington Inn

C. Campus Grounds, Gardens & Grant Opportunities

Discussed pending grants as well as potential grants related to facilities.

D. Noise Pollution on Campus

Green Guerilla and Field Studies planted trees at upper playground to mitigate noise & pollution. Really need a wall.

E. Protecting Oak Tree Roots from Parking Cars--Update

Education of parents and staff key to success here. K Martinez will look into educational signage. Snow markers were effective. Open to split rail fence for more permanent solution. Parking is a limited "resource" and solutions welcome.

F. Chimney Swifts

Looked at Admin chimney fireplaces/chimneys for swift access possibilities.

G. EMSA policy on insecticide, herbicide, & rodent-cide uses

H. Bird Strike Prevention--Update

I. Review & Discuss Opportunities for Crew Involvement in Campus Projects

J. Sustainability

K. Facilities Reserve Fund

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:15 PM.

Respectfully Submitted,
K. Kelly