



# Elgin Math & Science Academy

## Special Board Meeting

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### Date and Time

Wednesday November 8, 2023 at 4:00 PM CST

### Location

#### Art Barn

1600 Dundee Ave  
Elgin, IL 60120

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### Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Kaitlyn Coventry	1 m
<b>B.</b> Call the Meeting to Order		Kerry Kelly	1 m

	Purpose	Presenter	Time
<b>II. Board Meeting</b>			<b>4:02 PM</b>
<b>A. Public Comment</b>	FYI	Kerry Kelly	1 m
<p><b>Public comment: The time for public comment will take place at the end of the meeting. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you. We take public comment seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response.</b></p> <p><b>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to <a href="mailto:board@emsacharter.org">board@emsacharter.org</a>.</b></p>			
<b>III. Presentation by ED Search Firms</b>			<b>4:03 PM</b>
<b>A. Presentation by HYA</b>	Discuss	Ron Manderschied	45 m
<b>B. Presentation by IASB</b>	Discuss	Ron Manderschied	45 m
<b>IV. Board Deliberation of Search Firms</b>			<b>5:33 PM</b>
<b>A. Board Resolution</b>	Vote	Kerry Kelly	30 m
<p>Board resolution authorizing staff to proceed with contracting selected firm.</p>			
<b>V. Audit Committee</b>			<b>6:03 PM</b>
<b>A. Audit Report</b>	Vote	Adam Gray	5 m
<p>The Board is asked to vote to approve both the TKO (financial audit report) and ORBA (compliance audit report) audit reports for fiscal year 2023. The Audit Committee will review both audit reports in detail at its upcoming Nov. 10th Meeting. Both reports show no findings - "clean."</p> <p>Attached are: draft TKO Audit Report, draft ORBA Compliance Report, 990 form, and Management letter.</p>			
<b>VI. Closing Items</b>			<b>6:08 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Public Comment	Discuss	Those Who Wish To Make Public Comments	5 m
<b>B.</b> Adjourn Meeting	Vote	Kerry Kelly	