



# Elgin Math & Science Academy

## Development Committee Meeting

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### Date and Time

Tuesday August 15, 2023 at 10:00 AM CDT

### Location

VIRTUAL:

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Elgin Math and Science Academy is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/6308835013>

Meeting ID: 630 883 5013

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One tap mobile

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:00 AM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes		1 m
<b>II. Board Fundraising Goal and Strategy</b>			<b>10:02 AM</b>
<b>A.</b> Fundraising Goal	Discuss	Katie Taylor	10 m
This year we have set a specific board fundraising goal of \$10,000. We would like to achieve a 100% participation goal, expanded "get" lists, as well as action that will result in new donors visiting campus or setting up a coffee chat.			
<b>B.</b> Give and Get	Discuss	Katie Taylor	5 m
Achieve 100% Participation			

	Purpose	Presenter	Time
	Get at least 2 prospective donors on campus or coffee meeting Let's discuss a strategy to help achieve this goal		
<b>III. Annual Appeal Fundraiser</b>			<b>10:17 AM</b>
<b>A. Launch of Annual Appeal and Giving Tuesday</b>	Discuss	Katie Taylor	20 m
	1. Review of Calendar for set plans and dates (linked) 2. Solicitation Lists from Board 3. Purchased List for Elgin and surrounding area		
<b>IV. Corporate and Foundation Funders</b>			<b>10:37 AM</b>
<b>A. List of Top Prospects</b>	Discuss	Katie Taylor	20 m
	Review and add to list of top prospects Are there any connections/relationships that we can pursue		
<b>V. September Event Update</b>			<b>10:57 AM</b>
<b>A. Guest Lists and Attendance</b>	FYI	Doree Haight	3 m
	We have sent out the invitation via paperless post Total Sent: 215 Opened: 147 Unopened: 46 Bounced: 22 Tickets Purchased: 18 Donations Made: \$575 from 2 donors  Food/Beverage has been secured		
<b>VI. Future Meeting Dates</b>			
	October 17 December 5 February 13 April 16 June 18		

Purpose

Presenter

Time

**VII. Closing Items**

**A. Adjourn Meeting**

Vote