



# Elgin Math & Science Academy

## Master Planning and Environmental Committee Meeting

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### Date and Time

Wednesday September 20, 2023 at 4:00 PM CDT

### Location

#### Art Barn

1600 Dundee Ave  
Elgin, IL 60120

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### Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order		Kerry Kelly	1 m
<b>C.</b> Approve Minutes of the July 12, 2023 Meeting of the Master Planning Committee	Approve Minutes	Gary Swick	3 m

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<b>II. Master Plan &amp; Facilities Committee</b>			<b>4:05 PM</b>
<b>A. Decision-making Protocols for Construction</b>	Discuss	Kerry Kelly and Gary Swick	2 m

***Should This Section Be Discontinued Until Next Project?***

Areas when the Master Planning Committee will be consulted and possible approval by the Board sought:

1. Changes to the intended program use of the space.
2. Changes to which would affect sustainability, including water mitigation strategies
3. Changes to the building's historic appearance.

<b>B. COO Report on Construction &amp; Campus Grounds</b>	Discuss	Dan Alexander	10 m
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Wheeler Kearns Architects was awarded the Honor Prize for Excellence in Interior Design, 5000+ Square Feet, by AIA Illinois, for the entire body of work with EMSA since the Art Barn.

The Admin Building Project passed all City of Elgin Occupancy inspections, the last on Friday August 11th, before occupancy 8.14. All going as normal with bond financing payments. Elevator is being constructed, and exterior doors installed. Both expected to be completed in September. Minor punch list work nearing completion. Hope to get permanent Certificate of Occupancy in October, but subject to City of Elgin. City of Elgin has set a condition of proof of full payment of exterior utility company prior to its release of EMSA's ~\$110,000 with City of Elgin, Engineering Division.

Parking improvements completed. Staff parking has improved and parking on grass now rarely observed.

Green Guerrilla is proceeding with the rain garden work at north end of Admin, and near edge of parking opposite Gymnasium Building where logs and small rain gardens exist (all as previously approved by Board). This will likely be complete by 9/25 as planting season is coming to a close.

Prairie plantings near Admin Building complete - paid for from construction funds as part of Admin Building project. Western area "behind" Admin Building is not able to be

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landscaped within construction budget - also, not clear what vision EMSA has for this area, so deferring to Master Planning Committee.			
<b>C. Review &amp; Discuss Opportunities for Crew Involvement in Campus Projects</b>	Discuss	Gary Swick and Dan Alexander	20 m
<p>Conversation regarding:</p> <p>How can our students engage with our Campus environment in positive ways?  Common understandings?  "Shark Tank" ideas as emailed by Nicole LaPak.</p> <p>Working group...</p> <p>Idea of having a partnership with a commercial firm which would place a clothing donation "box" on EMSA property for collection of clothing.</p> <p>Question from Adam Gray - could EPTC help School to purchase Patio furniture for Patio?</p>			
<b>D. Facilities Reserve Fund</b>	Discuss	Dan Alexander	20 m
<p>What is the system for tracking and predicting facility needs that could use this fund?</p> <p>The Committee discussed, and COO recommended, finding a highly qualified, independent consultant who could help lead a collaborative process to help to develop this system to track and predict facility needs that could use the \$500,000 Replacement Reserve Fund.</p> <p>Larry Kearns recommended Amy Preston's company. See attached proposal from Preston Design &amp; Construction Company. The proposal was informed by a long site visit Ms. Preston did at EMSA, and her conversations with Dan, and WKA.</p>			

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<b>E. Sustainability</b>	Discuss	Kerry Kelly & Gary Swick	1 m
How does sustainability influence our planning? How do we incorporate sustainability principles regularly?			
<b>III. Campus Environment &amp; Historical Character Advisory Group</b>			<b>4:58 PM</b>
<b>A. This is a new subcommittee to the Master Plan Committee</b>	Discuss	Kerry Kelly	10 m
Discuss parameters & policy suggestions.			
<b>IV. Closing Items</b>			<b>5:08 PM</b>
<b>A. Adjourn Meeting</b>	Vote		