



# Elgin Math & Science Academy

## Board of Directors Meeting

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### Date and Time

Wednesday June 26, 2024 at 4:00 PM CDT

### Location

#### Admin Building - SS Classroom

1600 Dundee Ave

Elgin, IL 60120

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### Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

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### Agenda

|  | Purpose | Presenter        | Time           |
|--|---------|------------------|----------------|
| <b>I. Opening Items</b>                |         |                  | <b>4:00 PM</b> |
| Opening Items                          |         |                  |                |
| <b>A.</b> Record Attendance and Guests |         | Kaitlyn Coventry | 1 m            |
| <b>B.</b> Call the Meeting to Order    |         | Kerry Kelly      | 1 m            |

|  | Purpose         | Presenter                             | Time           |
|--|-----------------|---------------------------------------|----------------|
| <b>II. Board Meeting</b>   |                 |                                       | <b>4:02 PM</b> |
| <b>A. Public Comment</b>   | FYI             | Kerry Kelly                           | 1 m            |
| <p><b>Public comment: The time for public comment will take place at the end of the meeting. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you. We take public comment seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response.</b></p> <p><b>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to <a href="mailto:board@emsacharter.org">board@emsacharter.org</a>.</b></p> |                 |                                       |                |
| <b>B. Approve Minutes from May 22nd Board Meeting</b>  | Approve Minutes | Kerry Kelly                           | 2 m            |
| <b>III. Financial Report</b>   |                 |                                       | <b>4:05 PM</b> |
| <b>A. Finance &amp; Operations Committee Report</b>  | Discuss         | Adam Gray, Paul Stagen, Dan Alexander | 8 m            |
| <p>The Committee had a Special Meeting on June 17th, and a regular Meeting on June 21st.</p> <p>The primary purpose of Special Meeting was to review the proposed FY25 Budget and overall financial position of EMSA. This discussion continued on June 21, 2024 resulting in the Committee's Vote to recommend the Board approve the proposed FY25 Budget, with the exception that the Committee voted to recommend the Board consider whether a universal supper program should be put in place for SY24-25 at the end of the School Day.</p>  |                 |                                       |                |
| <b>B. Financial Statements - May 31, 2024</b>  | Discuss         | Douglas DeJong                        | 15 m           |
| <p>The financial statements for May 31, 2024, are attached.</p>  |                 |                                       |                |
| <b>C. Discussion and Vote of FY25 Budget</b>   | Vote            | Adam Gray, Paul Stagen                | 7 m            |

|  | Purpose | Presenter   | Time           |
|--|---------|---|----------------|
| <b>IV. General Operations Report</b>                       |         |   | <b>4:35 PM</b> |
| <b>A. Operations Report</b><br>See attached COO Report.    | Discuss | Dan Alexander   | 2 m            |
| <b>V. Principal's Report</b>                               |         |   | <b>4:37 PM</b> |
| <b>A. Principal's Report</b>                               | FYI     | Jacquelyn Willer  | 10 m           |
| <b>VI. Governance</b>                                      |         |   | <b>4:47 PM</b> |
| <b>A. Governance</b>                                       | Vote    | Kerry Kelly, Akash Gandhi   | 10 m           |
|  |         | <ul style="list-style-type: none"> <li>• Board Calendar 2024-2025</li> <li>• Governance and Nominations Report 2024-2025</li> </ul> |                |
| <b>B. Resolution to elect board members</b>                | Vote    | Akash Gandhi  | 2 m            |
| <b>C. Resolution to elect board officers</b>               | Vote    | Akash Gandhi  | 2 m            |
| <b>D. Resolution to honor Gary Swick</b>                   | Vote    | Kerry Kelly   | 2 m            |
| <b>E. Resolution to honor Adam Gray</b>                    | Vote    | Kerry Kelly   | 2 m            |
| <b>F. Resolution to honor Kimberly Shaw</b>                | Vote    | Kerry Kelly   | 2 m            |
| <b>VII. EMSA Committee and Parent-Teacher Crew Reports</b> |         |   | <b>5:07 PM</b> |
| <b>A. Development Report</b>                               | FYI     | Katie Taylor & Doree Haight   | 10 m           |
| <b>B. EMSA PTC Update</b><br>Updated EPTC Report           | FYI     | Melanie Toth  | 5 m            |
| <b>C. Master Planning Committee</b>                        | FYI     | Gary Swick  | 5 m            |
| <b>D. Academic Excellence</b>                              | FYI     | Bethea Lane   | 5 m            |
| <b>VIII. Closing Items</b>                                 |         |   | <b>5:32 PM</b> |

|                           | Purpose | Presenter                                    | Time |
|---------------------------|---------|--|------|
| <b>A.</b> Public Comment  | Discuss | Those Who Wish To<br>Make Public<br>Comments | 1 m  |
| <b>B.</b> Adjourn Meeting | Vote    | Kerry Kelly                                  |      |