



Elgin Math & Science Academy

Board of Directors Meeting

Date and Time

Wednesday May 22, 2024 at 4:00 PM CDT

Location

Admin Building - SS Classroom

1600 Dundee Ave

Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Record Attendance and Guests		Kaitlyn Coventry	1 m
B. Call the Meeting to Order		Kerry Kelly	1 m

	Purpose	Presenter	Time
II. Board Meeting			4:02 PM
A. Public Comment	FYI	Kerry Kelly	1 m
<p>Public comment: The time for public comment will take place at the end of the meeting. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you. We take public comment seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response.</p> <p>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.</p>			
B. Approve Minutes from April 24th Board Meeting	Approve Minutes	Kerry Kelly	2 m
III. Financial Report			4:05 PM
A. Finance & Operations Committee Report	Vote	Adam Gray, Paul Stagen, Douglas De Jong	8 m
<p>The Committee met on May 17th, will have a Special Meeting on June 21st, and a regular Meeting on June 25th.</p> <p>The Committee asks that the Board vote to approve a Resolution authorizing the Chief Strategy Officer and the Chief Operating Officer to execute any and all documents required to establish a \$250,000 Line of Credit with First Mid Bank.</p>			
B. Financial Statements - April 30, 2024	Discuss	Douglas DeJong	15 m
<p>The financial statements for April 30, 2024, are attached.</p>			
C. Discussion of FY25 Budget Planning	Discuss	Adam Gray, Paul Stagen	7 m
<p>The Finance Committee and Board will be reviewing and approving the FY25 Budget at our June Meetings.</p>			

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There is important information we do not have at present, and will have in June, for example about transportation revenue.			
IV. General Operations Report			4:35 PM
A. Operations Report	Discuss	Dan Alexander (in absentia)	2 m
See attached COO Report.			
V. Principal's Report			4:37 PM
A. Principal's Report	FYI	Jacquelyn Willer	10 m
B. Approval of 2024-2025 CDP	Vote	Jacquelyn Willer	5 m
Attached is the 2024-2025 CDP (Consolidated District Plan).			
VI. Governance			4:52 PM
A. Governance	Discuss	Kerry Kelly, Akash Gandhi	5 m
<ul style="list-style-type: none"> • Board Calendar 2024-2025 • Governance Draft 2024-2025 			
VII. EMSA Committee and Parent-Teacher Crew Reports			4:57 PM
A. Development Report	FYI	Katie Taylor & Doree Haight	10 m
B. EMSA PTC Update	FYI	Melanie Toth	5 m
<ul style="list-style-type: none"> • EPTC Report attached. 			
C. Master Planning Committee	FYI	Gary Swick	5 m
The Committee Meeting was cancelled to allow for a tour of the Admin Building requested by the Elgin Heritage Commission, and because there was no pressing Committee business.			
The June Meeting will feature a first review of the Preston Consulting Report.			

	Purpose	Presenter	Time
D. Academic Excellence	Approve Minutes	Bethea Lane	10 m

- Approval of Academic Excellence Meeting Minutes
 - May 14, 2024

Approve minutes for Academic Excellence Meeting on May 14, 2024

VIII. Closing Items

5:27 PM

A. Public Comment	Discuss	Those Who Wish To Make Public Comments	1 m
B. Adjourn Meeting	Vote	Kerry Kelly	