



Elgin Math & Science Academy

Board of Directors Meeting

Date and Time

Wednesday August 23, 2023 at 4:00 PM CDT

Location

Library- Administration Building

1600 Dundee Avenue

Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Record Attendance and Guests		Kaitlyn Coventry	1 m
B. Call the Meeting to Order		Kerry Kelly	1 m

	Purpose	Presenter	Time
II. Executive Session			4:02 PM
A. Motion to Enter Executive Closed Session	Vote	Gary Swick	1 m
B. Executive Session	Discuss		15 m
<p>The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:</p> <p>(c) Exceptions. A public body may hold closed meetings to consider the following subjects:</p> <p>(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,***</p>			
C. Motion to Exit Executive Closed Session	Vote	Gary Swick	1 m
III. Board Meeting			4:19 PM
A. Public Comment	FYI	Gary Swick	1 m
<p>Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.</p> <p>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.</p>			
B. Approve Minutes from June 27, 2023 Board Meeting	Approve Minutes	Kerry Kelly	2 m
C. FOIA Report	FYI	Dan Alexander	2 m

	Purpose	Presenter	Time	
There have been no FOIA requests made since the June Board Meeting.				
D.	Consent Agenda: Approve Committee Minutes	Approve Minutes	Kerry Kelly & Ron Manderschied	2 m
E.	Development and Community Outreach - Approval of October 12, 2022 Minutes	Approve Minutes	Katie Taylor	5 m
F.	Master Planning Committee and Enviro Work - Approval of November 9, 2022 Minutes	Approve Minutes	Kerry Kelly	5 m
G.	Master Planning Committee and Enviro Work - Approval of January 11, 2023 Minutes	Approve Minutes	Kerry Kelly	5 m
H.	Master Planning Committee and Enviro Work - Approval of April 21, 2023 Minutes	Approve Minutes	Kerry Kelly	5 m
I.	Academic Excellence Committee - Approval of September 7, 2022 Minutes	Approve Minutes	Bethea Lane	5 m
J.	Academic Excellence Committee - Approval of November 2, 2022 Minutes	Approve Minutes	Bethea Lane	5 m
K.	Academic Excellence Committee - Approval of January 18, 2023 Minutes	Approve Minutes	Bethea Lane	5 m
L.	Audit Committee - Approval of October 24, 2022 Minutes	Approve Minutes	Kerry Kelly	5 m
IV.	Financial Report			5:06 PM
A.	Finance & Operations Committee Report	Vote	Adam Gray, Dan Alexander, Shanan Egger	15 m

	Purpose	Presenter	Time
Minutes of the August 15, 2023 Meeting of the Committee are attached.			

The Committee voted (with Paul Stagen abstaining) to recommend the Board of Directors adopt a Motion to direct and empower staff to transfer all of EMSA's banking relationship to First Mid Bank (inclusive of the former BlackHawk Bank with which First Mid has merged), effective in September 2023. This was on the recommendation of staff (see attached Memo).

A draft Resolution to effect a change in banking is attached.

B.	Financial Statements - June 30, 2023	Discuss	Shanan Egger	3 m
	The financial statements for June 30, 2023 are materially identical to those presented to the Board at its June Meeting.			

V. Construction & General Operations Report 5:24 PM

A.	Update on Construction Progress	FYI	Dan Alexander	5 m
	A report is attached.			
B.	Update on General Operations	FYI	Dan Alexander	2 m
	A report is attached.			

VI. Principal's Report 5:31 PM

A.	Principal's Report	FYI	Jacquelyn Willer	10 m
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VII. EMSA BOARD WORK SESSION: Executive Director Search 5:41 PM

A.	Executive Director Search	Discuss	Ron Manderschied	15 m
	Please see attached proposed ED job description and search calendar for discussion.			

B.	Approve ED Job Description	Vote	Kerry Kelly	5 m
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	Purpose	Presenter	Time
C. Vote: Outsource, Stipend, or In-House Search help	Vote	Kerry Kelly	5 m
Whether to outsource the ED search, or pay a stipend for consulting/organizing work, and/or do all work in-house (i.e., by the Board with some admin supports).			

VIII. EMSA Committee and Parent-Teacher Crew Reports 6:06 PM

A. Development and Community Outreach	FYI	Katie Taylor, Doree Haight & Kimberly Shaw	10 m
B. Master Planning Committee and Enviro Work Group Subcommittee	Discuss	Kerry Kelly and Gary Swick	10 m
C. EMSA PTC Update	FYI	Sue Bennett & Bethea Lane	5 m
D. School Leader Support and Evaluation Committee	FYI	Kerry Kelly	2 m
E. Governance Committee	Vote	Ron Manderschied	10 m

IX. Closing Items 6:43 PM

A. New Business--Feedback from Board Meeting	Discuss	Kerry Kelly	5 m
What did you like and/or what can we improve about this Board meeting for future meetings?			
B. Audience Comments and Questions	FYI	Doree Haight	2 m
Audience Comments and Questions will be read into record at this time.			
C. Adjourn Meeting	Vote	Gary Swick	
If no Executive Session , adjourn meeting.			

X. Adjourn Meeting