



Elgin Math & Science Academy

Master Planning Committee Meeting

Date and Time

Wednesday May 17, 2023 at 7:00 PM CDT

Location

Virtual

Zoom Link: <https://us06web.zoom.us/j/83909541907?pwd=VU04M3NxVW9FT01yRDFCY0NDTmpiUT09>

Meeting ID: 839 0954 1907

Passcode: MS53jw

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A.	Record Attendance		1 m
B.	Call the Meeting to Order	Kerry Kelly	1 m

	Purpose	Presenter	Time
C. Approve April 19, 2023 Minutes	Approve Minutes	Gary Swick	3 m

II. Master Plan & Facilities Committee

7:05 PM

A. Decision-making Protocols for Construction	Discuss	Kerry Kelly and Gary Swick	2 m
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Areas when the Master Planning Committee will be consulted and possible approval by the Board sought:

1. Changes to the intended program use of the space.
2. Changes to which would affect sustainability, including water mitigation strategies
3. Changes to the building's historic appearance.

B. COO Report on Construction	Discuss	Dan Alexander	10 m
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Construction is proceeding "apace" on the Admin Building, and on track for completion approximately August 10, 2023.

Information being sent out to Staff and Parents, semi-monthly.

There is heavy work going on interior and exterior to the Building, now.

Ongoing:

- Stucco repairs
- Soffit replacement
- Masonry cleaning and tuckpointing

To be completed by June 2nd:

- All plumbing and electrical underground (trenches to have been backfilled)
- Rough-in of electrical (all wire pulled), mechanical, plumbing, sprinkler lines
- Framing of walls, ceilings, and LULA shaft
- Removal of exterior Stones and Pavers at front

To be completed by June 16th:

Purpose

Presenter

Time

- Hanging and taping of all drywall
- Bathroom floor leveling
- Installation of water main
- Installation of ComEd and Fiber Optic Conduit

Davey Tree was approved, and should Thursday/Friday be assisting with root prep/trenching to minimize the impact of the building service work, on the oak trees to the southwest, the oak tree in front, and the large oak trees near the existing transformer.

Heavier work will be taking place on Campus after May 31st. June 1st, power will be out at the campus for ComEd's work at the existing transformer.

C. Back Patio Issue

Discuss

Dan Alexander

15 m

The Back Patio is a stone structure at the west side of the Admin Building, outside of the Library overlooking the Fen.

In the course of construction, it was discovered that the Patio floor slab had deteriorated, and allowed water to enter the cavity under the Patio. The structural beams and columns, as well as the slab, have deteriorated.

To address this, the following choices present themselves:

1. Option 1 – mothball
2. Option 2 – repair and restore existing, add ¾” round painted steel railing on top of the existing terrace retaining wall +/- 6” above the top of the wall to deter anyone from sitting on the wall
3. Option 3 – existing retaining wall to remain, demo existing slab. Rebuild new wood deck with tiered levels to create code-compliant 42” retaining wall. New wood steps and new handrails at both sides of steps. See attached sketch. Bulley to provide engineering as design-build contract for stabilizing existing retaining walls as necessary and for the wood deck design.

	Purpose	Presenter	Time
D. Campus Planning--Update on Parking Focus	Discuss	Dan Alexander	5 m

The Committee had asked Admin to research the cost of the 11 new parking spaces.

Two existing walnut tree and one other, non-oak tree would need to be removed to create the 11 parking spaces previously shown (see attached diagram).

E. Campus Security	Discuss		5 m
F. Sustainability	Discuss	Kerry Kelly & Gary Swick	5 m

What specific items impacting our sustainability have been added or removed from the Construction Plans? (E.g., electric/gas). How does sustainability influence our planning? How do we incorporate sustainability principles regularly?

G. Facilities Reserve Fund	Discuss		5 m
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What are campus facility costs that we might be facing in the future?

III. Closing Items 7:52 PM

A. Adjourn Meeting	Vote		
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