



Elgin Math & Science Academy

Master Planning Committee Meeting

Date and Time

Wednesday September 14, 2022 at 6:00 PM CDT

Location

Virtual

Zoom Link: <https://us06web.zoom.us/j/83909541907?pwd=VU04M3NxVW9FT01yRDFCY0NDTmptIUT09>

Meeting ID: 839 0954 1907

Passcode: MS53jw

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Kerry Kelly	2 m
C. Approve Minutes	Approve Minutes	Kerry Kelly	1 m
Approve minutes for Master Planning Meeting on June 8, 2022			
D. Review/Approve Minutes from August Architect Meeting with Staff	Approve Minutes	Kerry Kelly	2 m
II. Master Plan & Facilities Committee			6:06 PM
A. Wheeler Kearns Architects Presentation	Vote	Fabiola Yep	30 m
Review plan revisions, ideas based upon feedback from August 30th Master Planning Committee Meeting and follow up meeting with Principal, COO. See attached design options.			
WKA to provide any initial feedback from the civil engineers.			

	Purpose	Presenter	Time
B. Review of Administration Building Schedule	Vote	Fabiola Yep and Dan Alexander	20 m

Review of Administration Building development schedule with milestone dates for:

- selection of pre-construction contractor. **WKA and Dan would recommend they spend time to evaluate the proposals and provide a recommendation to the Committee/Board.**
- finalization of plans for permit, bidding. **October 14th is the date for release of drawings for competitive bidding by three general contractors.**
- bidding of construction. **November 4th is the date for submission of proposals from three general contractors**
- Go/No-Go decision on Admin Building. End of November Board Meeting.

Board may consider, instead of Administration Building, authorizing a leased mobile classroom building. Dan is preparing a cost budget for this option, using an actual proposal from one or more vendors in this business, and utilizing WKA to understand the site preparation work to be done in such a case.

III. Other Business 6:56 PM

A. Other Design Costs for consideration	Vote	Dan Alexander and Fabiola Yep	10 m
--	------	---	------

Can Committee authorize the \$6,600 savings against authorized capital spending to be applied against the cost of the Gates installed on campus near the Middle School? This will help to protect the Repair budget, which is under strain.

Additional MEP engineering services connected with re-design of mechanical spaces in former Garage of Admin Building. WKA to explain and provide cost information updates in Meeting.

B. Environmental Subcommittee Report	Discuss	Kerry Kelly, Gary Swick	8 m
---	---------	----------------------------------	-----

Environmental subcommittee voted to approve the \$9,400 cost for additional civil engineering services, through WKA.

September 26th tree-planting event. Chris Flaherty is coordinating outreach to organizations who potentially would want to help with tree planting, on that day. Report on Chris' plans for preparing 20 holes for trees prior to event day.

C. Update on Kindergarten Outdoor Classroom, 4th Grade Sound Installation	Discuss	Dan Alexander	5 m
--	---------	------------------	-----

IV. Closing Items 7:19 PM

A. Adjourn Meeting	Vote		
---------------------------	------	--	--