



Elgin Math & Science Academy

Board of Directors

Date and Time

Tuesday June 27, 2023 at 5:45 PM CDT

Location

Art Barn

1600 Dundee Avenue; Elgin, IL 60120

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:45 PM
Opening Items			
A. Record Attendance and Guests		Kaitlyn Coventry	1 m
B. Call the Meeting to Order		Kerry Kelly	1 m
C. Open Meetings Act Allowances	Vote	Kerry Kelly	5 m

	Purpose	Presenter	Time
Vote to allow attendance by all board members remotely and to allow board members who qualify under Illinois law to vote and make/second motions.			

II. Executive Session 5:52 PM

- | | | | |
|--|---------|------------|------|
| A. Motion to Enter Executive Closed Session | Vote | Gary Swick | 1 m |
| B. Executive Session | Discuss | | 15 m |

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,***

- | | | | |
|---|------|------------|-----|
| C. Motion to Exit Executive Closed Session | Vote | Gary Swick | 1 m |
|---|------|------------|-----|

III. Board Meeting 6:09 PM

- | | | | |
|--------------------------|-----|------------|-----|
| A. Public Comment | FYI | Gary Swick | 1 m |
|--------------------------|-----|------------|-----|

Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.

In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.

- | | | | |
|---|-----------------|-------------|-----|
| B. Approve Minutes from May 23, 2023 Board Meeting | Approve Minutes | Kerry Kelly | 2 m |
|---|-----------------|-------------|-----|

	Purpose	Presenter	Time
C. Board Calendar Fiscal 2024	Vote	Kerry Kelly	5 m
D. Adopt By-Law Changes	Vote	Kerry Kelly and Ron Manderschied	10 m
E. FOIA Report	FYI	Dan Alexander	2 m

There have been no FOIA requests made since the May Board Meeting.

IV. Financial Report 6:29 PM

A. Finance & Operations Committee Report: FY24 Budget Approval	Vote	Ron Manderschied, Dan Alexander, Douglas DeJong	15 m
---	------	---	------

The draft Minutes of the June 20, 2023 Meeting of the Finance & Operations Committee are attached.

Attached is the final draft of the FY24 Budget, reflecting Board and Finance Committee feedback.

B. Financial Statements - May 31, 2023	Discuss	Shanan Egger	13 m
---	---------	--------------	------

V. Construction & General Operations Report 6:57 PM

A. Update on Construction Progress	FYI	Dan Alexander	5 m
---	-----	---------------	-----

Construction is on schedule for occupancy August 21, 2023, and on budget.

Teachers should expect to have access to their classrooms/offices for setup on Monday August 14th.

Construction updates are being sent to staff and parents regularly.

Master Planning Committee will report on uses for the \$100,000 in bond borrowings which the Board directed in December 2022 that it would reserve for use on special projects around the campus. Those funds are available to use for those purposes as they will not be needed for the Admin Project itself.

B. Update on General Operations	FYI	Dan Alexander	6 m
--	-----	---------------	-----

ISBE and EMSA have finalized the first Charter Renewal for the next five-year term.

DCEO presented EMSA with a Grant Agreement for our \$300,000 capital grant which we immediately signed and returned. We are waiting on the executed Grant Agreement.

ISBE audited EMSA in both federal/state grants from FY20-22, and the CACFP after-school food program for FY23. There were no findings for/about EMSA.

ISBE is about to approve Quest Food Management Services as EMSA's food vendor for SY23-24. Much more information will be presented to parents through EPTC and back-to-school events about next year's food program. EMSA's goal is to increase participation significantly while holding prices constant, and improving food quality, attractiveness, and nutrition within the limits set by the federal food programs.

VI. Principal's Report 7:08 PM

A. Principal's Report FYI Jacquelyn Willer 10 m

VII. EMSA Parent Teacher Crew Report 7:18 PM

A. EMSA PTC Update FYI Sue Bennett & Bethea Lane 5 m

VIII. EMSA Committee Reports 7:23 PM

A. Development and Community Outreach FYI Katie Taylor, Doree Haight & Kimberly Shaw 10 m

B. Master Planning Committee and Enviro Work Group Subcommittee Vote Kerry Kelly and Gary Swick 10 m

Given the \$100,000 portion of construction contingency was set aside by Board Resolution in December 2022 and is still available to be used on special projects, the Committee voted to recommend the Board approve the following expenditures:

1. Up to \$30,000 to be used to create fifteen parking spaces by the existing roadway near the Silo, removing maple (but not walnut or oak) trees, with asphalt paving and removal of the existing tree-borne lighting for the Dorm pathway.
2. Up to \$11,000 for rain garden extension in the area east of the Middle School driveway, and to the northeast of the Admin Building.
3. \$23,800 for asphalt paving replacement near the I-25 entrance, as well as certain traffic safety improvements.
4. \$6,290 for Neil Building door strengthening.

	Purpose	Presenter	Time
5. \$2,500 for installation of signage to warn drivers that trespassing is not allowed, and that the campus is under video surveillance.			

Total recommended: \$73,590.

C. Governance Committee	Vote	Melanie Gibbs and Ron Manderschied	10 m
--------------------------------	------	---------------------------------------	------

VOTES:

1. Board Nomination
2. Board Chair Appointments

D. Academic Excellence Committee	FYI	Bethea Lane	5 m
---	-----	-------------	-----

E. School Leader Support and Evaluation Committee	FYI	Kerry Kelly	2 m
--	-----	-------------	-----

IX. Closing Items			8:00 PM
--------------------------	--	--	----------------

A. New Business	Discuss		5 m
------------------------	---------	--	-----

B. Audience Comments and Questions	FYI	Doree Haight	2 m
---	-----	--------------	-----

Audience Comments and Questions will be read into record at this time.

C. Adjourn Meeting	Vote	Gary Swick	
---------------------------	------	------------	--

If no Executive Session, adjourn meeting.

X. Adjourn Meeting			
---------------------------	--	--	--