



Elgin Math & Science Academy

Board of Directors

Date and Time

Tuesday May 23, 2023 at 6:00 PM CDT

Location

Virtual Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/6308835013>

Meeting ID: 630 883 5013

One tap mobile

+13126266799,,6308835013# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 630 883 5013

Our Mission:

The Elgin Math and Science Academy is an EL Education public charter school.

We strive to support the whole child and develop socially responsible leaders who aspire to create a better world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A.	Record Attendance and Guests	Kaitlyn Coventry	1 m
B.	Call the Meeting to Order	Kerry Kelly	1 m
C.	Remote Meeting due to ongoing pandemic and health concerns		1 m
D.	Board Community Crew	Discuss Kerry Kelly	10 m
II. Board Meeting			6:13 PM
A.	Public Comment	FYI Gary Swick	1 m
<p>Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.</p> <p>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.</p>			
B.	Approve Minutes from April 25, 2023 Board Meeting	Approve Minutes Kerry Kelly	2 m
C.	FOIA Report	FYI Dan Alexander	2 m
<p>There have been no FOIA requests made since the April Board Meeting, as of May 22, 2023.</p>			
III. Financial Report			6:18 PM

	Purpose	Presenter	Time
A. Finance & Operations Committee Report	Vote	Adam Gray, Dan Alexander	8 m

Update on EMSA's \$300,000 DCEO grant to be given at the Board Meeting.

TRS (Teachers Retirement System) requires schools such as EMSA to offer staff a 457 retirement plan.

This is in addition to the 403b retirement plan we offer all employees, and in addition to the TRS retirement benefit for qualifying employees.

A Board Resolution must be passed to enable EMSA's Admin to enter into this Agreement. A draft Resolution is attached, as well as the program Agreement TRS has created which contains information about the program.

B. Financial Statements - April 30, 2023	Discuss	Shanan Egger	13 m
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IV. Construction & General Operations Report 6:39 PM

A. Update on Construction Progress	FYI	Dan Alexander	5 m
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Exterior and interior construction has picked up pace in May - the project is On Schedule to open by August 20th for students.

The construction budget is being managed and we are also on budget.

Questions for Master Planning Committee:

1. Back Patio

B. Update on General Operations	FYI	Dan Alexander	4 m
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Please welcome EMSA's new Director of Technology, Marco Trujillo. Marco's first day will be May 22, 2023. Marco comes to EMSA with years of experience as a Director of Technology in schools.

ISBE has informally communicated that their recent Audit of EMSA spending of federal funds in FY21 and FY22 showed no findings or corrective action steps (even of a minor nature) are necessary. We expect formal notification of this, later this week.

Food program news: ISBE's CACFP Audit was successful - no meaningful findings at all. Watch this space for updates on EMSA's food program for next year, in June.

	Purpose	Presenter	Time
V. Principal's Report			6:48 PM
A. Principal's Report	FYI	Jacquelyn Willer	10 m
VI. EMSA Parent Teacher Crew Report			6:58 PM
A. EMSA PTC Update	FYI	Sue Bennett & Bethea Lane	5 m
VII. EMSA Committee Reports			7:03 PM
A. Development and Community Outreach	FYI	Katie Taylor, Doree Haight & Kimberly Shaw	10 m
B. Master Planning Committee and Enviro Work Group Subcommittee	FYI	Kerry Kelly and Gary Swick	10 m
C. Governance Committee	Vote	Ron Manderschied and Melanie Gibb	10 m
VOTES:			
1. Bylaws			
2. Individual Board Member Job Description			
3. Committee Job Descriptions			
FYI:			
1. Board Nominations			
2. Board Calendar			
3. Compliance Pieces			
D. Academic Excellence Committee	FYI	Bethea Lane	5 m
E. School Leader Support and Evaluation Committee	FYI	Kerry Kelly	2 m
Search committee for Executive Director			
VIII. Closing Items			7:40 PM
A. New Business	Discuss		5 m

	Purpose	Presenter	Time
B. Audience Comments and Questions	FYI	Doree Haight	2 m
Audience Comments and Questions will be read into record at this time.			
C. Adjourn Meeting	Vote	Gary Swick	
If no Executive Session , adjourn meeting.			

IX. Executive Session 7:47 PM

A. Motion to Enter Executive Closed Session	Vote	Gary Swick	1 m
B. Executive Session	Discuss		15 m

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,***

C. Motion to Exit Executive Closed Session	Vote	Gary Swick	1 m
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X. Adjourn Meeting