



Elgin Math & Science Academy

Board of Directors

Date and Time

Tuesday April 25, 2023 at 6:00 PM CDT

Location

Virtual Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/6308835013>

Meeting ID: 630 883 5013

One tap mobile

+13126266799,,6308835013# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 630 883 5013

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Kaitlyn Coventry	1 m
B. Call the Meeting to Order		Kerry Kelly	1 m
C. Remote Meeting due to ongoing pandemic and health concerns			1 m

	Purpose	Presenter	Time
D. Board Community Crew	Discuss	Kerry Kelly	10 m

EMSA Board Co-chair Gary Swick is the hero in this internationally-released short film! He and Jenni Kempf-Schiavone, who is the heroine, both have taught EMSA students for Friday Field Studies for years! We are lucky--and proud--of our EMSA Watershed Warriors!

<https://riversarelife.com/hero-overview-watershed-warriors/>

II. Board Meeting 6:13 PM

A. Public Comment	FYI	Gary Swick	1 m
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Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.

In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.

B. Approve Minutes from March 28, 2023 Board Meeting	Approve Minutes	Kerry Kelly	2 m
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C. FOIA Report	FYI	Dan Alexander	2 m
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There have been no FOIA requests as of April 21, 2023.

III. Financial Report 6:18 PM

A. Finance & Operations Committee Report	FYI	Adam Gray, Dan Alexander	3 m
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Minutes of the April 18, 2023 Meeting are attached.

B. Financial Statements - March 31, 2023	Discuss	Shanan Egger	13 m
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	Purpose	Presenter	Time
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EMSA closed on the bond financing on March 30, 2023. Quattro has accounted for this on the Balance Sheet of the March 31, 2023 financials; however, subject to potential revision in the April 30, 2023 interim financial statements.

IV. Construction & General Operations Report 6:34 PM

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| A. Update on Construction Progress | FYI | Dan Alexander | 3 m |
|---|-----|---------------|-----|

Construction continues at a strong pace inside the Administration Building. At present, there are no known material shortages/delays which would delay opening, and of course the bond closing allows EMSA to pay for construction, through construction escrow. Regular updates are being sent to staff and parents, approximately bi-monthly.

Exterior construction will become noticeable in May, with interior construction continuing and in fact, picking up pace once the structural shoring elements have been fully removed (late April). A lot to get done!

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| B. Update on General Operations | FYI | Dan Alexander | 4 m |
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ISBE approved EMSA's Food Program RFP for SY 2023-24. The bid process is thus, underway with notification of potential vendors underway.

ISBE will be doing an Audit of our CACFP (after school snack program) in May.

The Illinois Department of Revenue approved EMSA's application for property tax exemption for the entire 19+ acre School property. This exemption should be renewable every year provided the use of the property does not change.

Interviews for Director of Technology candidates are in progress.

V. Principal's Report 6:41 PM

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| A. Principal's Report | Vote | Jacquelyn Willer | 10 m |
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VI. EMSA Parent Teacher Crew Report 6:51 PM

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| A. EMSA PTC Update | FYI | Sue Bennett & Bethea Lane | 5 m |
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VII. EMSA Website, Other Social Media 6:56 PM

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| A. Status and next steps | Discuss | Ron Manderschied | 10 m |
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	Purpose	Presenter and Melanie Gibb	Time
Ownership, posting, and transfer of knowledge, etc			

VIII. EMSA Committee Reports **7:06 PM**

A. Development and Community Outreach	FYI	Katie Taylor, Doree Haight & Kimberly Shaw	10 m
B. Master Planning Committee and Enviro Work Group Subcommittee	FYI	Kerry Kelly and Gary Swick	10 m

Attached are the minutes from the previous Master Planning Committee and Environmental Work Group.

C. Governance Committee	FYI	Melanie Gibb and Ron Manderschied	10 m
D. Academic Excellence Committee	FYI	Bethea Lane	5 m
E. School Leader Support and Evaluation Committee	FYI	Kerry Kelly	2 m

Search committee for Executive Director

IX. Closing Items **7:43 PM**

A. New Business	Discuss		5 m
B. Audience Comments and Questions	FYI	Doree Haight	2 m

Audience Comments and Questions will be read into record at this time.

C. Adjourn Meeting	Vote	Gary Swick	
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If no Executive Session, adjourn meeting.

X. Executive Session **7:50 PM**

A. Motion to Enter Executive Closed Session	Vote	Gary Swick	1 m
B. Executive Session	Discuss		15 m

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

	Purpose	Presenter	Time
(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,***			

C. Motion to Exit Executive Closed Session	Vote	Gary Swick	1 m
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XI. Adjourn Meeting