



# Elgin Math & Science Academy

## Board of Directors

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### Date and Time

Tuesday January 24, 2023 at 6:00 PM CST

### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/6308835013>

Meeting ID: 630 883 5013

One tap mobile

+13126266799,,6308835013# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 630 883 5013

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### Agenda

|  | Purpose | Presenter        | Time           |
|--|---------|------------------|----------------|
| <b>I. Opening Items</b>  |         |                  | <b>6:00 PM</b> |
| Opening Items  |         |                  |                |
| <b>A.</b> Record Attendance and Guests                               |         | Kaitlyn Coventry | 1 m            |
| <b>B.</b> Call the Meeting to Order                                  |         | Gary Swick       | 1 m            |
| <b>C.</b> Remote Meeting due to ongoing pandemic and health concerns |         |                  | 1 m            |

Purpose Presenter Time

**II. Continuation of Board Meeting 6:03 PM**

A. Public Comment FYI Gary Swick 1 m

**Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.**

**In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to [board@emsacharter.org](mailto:board@emsacharter.org).**

B. Approve Minutes from December 20, 2022 Board Meeting Approve Minutes Gary Swick 2 m

C. FOIA Report FYI Dan Alexander 2 m

There have been no FOIA requests since the December 20, 2022 Board Meeting.

**III. Financial Report 6:08 PM**

A. Finance & Operations Committee Report FYI Adam Gray, Dan Alexander 5 m

B. Financial Statements - December 31, 2022 Discuss Shanana Egger 10 m

**IV. Principal's Report 6:23 PM**

A. Principal's Report FYI Jacquelyn Willer 10 m

**V. Construction & General Operations Report 6:33 PM**

A. Update on Construction Progress Discuss Dan Alexander 5 m

1. The pre-remediation construction was completed on January 17th. Interior asbestos remediation began on January 18th and is scheduled to be completed, January 31st.

- |  | Purpose | Presenter | Time |
|--|---------|-----------|------|
| 2. Bulley & Andrews is in the process of bidding out the subcontractor trades, which will be complete in February. |         |           |      |
| 3. Architects are working with Bulley on the building permit application.  |         |           |      |
| 4. Payments to contractors and WKA will come from bond proceeds. Bond closing is anticipated, late March.          |         |           |      |

|  |      |               |     |
|--|------|---------------|-----|
| <b>B. Update on General Operations</b> | Vote | Dan Alexander | 4 m |
|--|------|---------------|-----|

The Board is asked to Vote to approve the selection of the law firm Ice Miller as Bond Counsel. The Board approved the law firm of Greenberg Traurig previously on December 20th. The attorney (Tom Smith) Longhouse recommended we work with at Greenberg Traurig, is moving firms to Ice Miller. Longhouse recommends we retain to Ice Miller to work with Mr. Smith. We have not hired Greenberg Traurig as yet, so this is merely a change of plans, no additional costs and no delay associated.

A Resolution might read as follows: Resolved, that the Board of Elgin Charter Initiative dba Elgin Math & Science Academy Charter School (EMSA), authorizes its Chief Strategy Officer and/or Chief Operating Officer, to engage as Bond Counsel, Ice Miller.

See attached COO Operations Report for December - January.

**VI. EMSA Parent Teacher Crew Report 6:42 PM**

|                           |     |                           |     |
|---------------------------|-----|---------------------------|-----|
| <b>A. EMSA PTC Update</b> | FYI | Sue Bennett & Bethea Lane | 5 m |
|---------------------------|-----|---------------------------|-----|

**VII. EMSA Committee Reports 6:47 PM**

|  |      |  |      |
|--|------|--|------|
| <b>A. Development and Community Outreach</b>             | FYI  | Katie Taylor, Doree Haight & Kimberly Shaw | 10 m |
| <b>B. School Leader Support and Evaluation Committee</b> | Vote | Adam Gray                                  | 2 m  |

Approval of COO D. Alexander's Goals

|  |     |                            |      |
|--|-----|----------------------------|------|
| <b>C. Master Planning Committee and Enviro Work Group Subcommittee</b> | FYI | Kerry Kelly and Gary Swick | 10 m |
| <b>D. Governance Committee</b>   | FYI | Melanie Gibb               | 5 m  |
| <b>E. Academic Excellence Committee</b>                                | FYI | Bethea Lane                | 5 m  |

|   | Purpose | Presenter        | Time           |
|---|---------|------------------|----------------|
| <b>VIII. Closing Items</b>                |         |                  | <b>7:19 PM</b> |
| <b>A. Chief Strategy Officer Report</b>   | FYI     | Ron Manderschied | 5 m            |
| <b>B. New Business</b>                    | Discuss |                  | 5 m            |
| <b>C. Audience Comments and Questions</b> | FYI     | Doree Haight     | 2 m            |

Audience Comments and Questions will be read into record at this time.

|                           |      |            |  |
|---------------------------|------|------------|--|
| <b>D. Adjourn Meeting</b> | Vote | Gary Swick |  |
|---------------------------|------|------------|--|

**If no Executive Session**, adjourn meeting.

|  |         |            |                |
|--|---------|------------|----------------|
| <b>IX. Executive Session</b>                       |         |            | <b>7:31 PM</b> |
| <b>A. Motion to Enter Executive Closed Session</b> | Vote    | Gary Swick | 1 m            |
| <b>B. Executive Session</b>                        | Discuss |            | 15 m           |

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,\*\*\*

|   |      |            |     |
|---|------|------------|-----|
| <b>C. Motion to Exit Executive Closed Session</b> | Vote | Gary Swick | 1 m |
|---|------|------------|-----|

## **X. Adjourn Meeting**