



Elgin Math & Science Academy

Board of Directors

Date and Time

Tuesday December 20, 2022 at 6:00 PM CST

Location

Virtual

Join Zoom Meeting

<https://us06web.zoom.us/j/6308835013>

Meeting ID: 630 883 5013

One tap mobile

+13126266799,,6308835013# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 630 883 5013

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Gary Swick	1 m
C. Remote Meeting due to ongoing pandemic and health concerns			1 m
II. Other Business			6:03 PM

	Purpose	Presenter	Time
A. Motion to Enter Executive Closed Session	Vote	Gary Swick	1 m
B. Executive Session	Discuss	Gary Swick	15 m

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, ***

C. Motion to Exit Executive Closed Session	Vote	Gary Swick	1 m
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III. Continuation of Board Meeting 6:20 PM

A. Public Comment	FYI	Gary Swick	1 m
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Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.

In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.

B. Approve Minutes from November 29, 2022 Board Meeting	Approve Minutes	Gary Swick	2 m
C. FOIA Report	FYI	Dan Alexander	2 m

One FOIA request was made by Ms. Laurie McDevitt. See attached response.

IV. EMSA New Leadership Position 6:25 PM

A. Chief Strategy Officer	Vote	Gary Swick	5 m
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V. Financial Report 6:30 PM

	Purpose	Presenter	Time
A. Finance & Operations Committee Report	Vote	Adam Gray, Dan Alexander	6 m

See attached Minutes of the Nov. 15, 2022 Meeting of the Finance & Operations Committee, Nov. 23, 2022 Special Meeting of the Finance & Operations, and Master Planning Committees, and Dec. 20, 2022 Finance & Operations Committee.

See attached COO Report. Presented as part of the Committee report given the focus has been on supporting Expansion.

Board is asked to pass a Resolution authorizing any one of the two co-Chairs or Treasurer to sign documents to effect the renewal of the Line of Credit with Wintrust bank.

B. Campus Expansion	Vote	Ron Manderschied, Dan Alexander, Lindsay Wall/Akshai Patel, Board	60 m
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Board will review information, discuss, and Vote on which Expansion Option to pursue.

Documents attached:

1. Expansion Option Summary worksheet.
2. Summary of Financial Outcomes for Admin, Mobile/Purchase scenarios.
3. Principal's Memo on management of financial risk.
4. RBC Capital Markets pricing document on bonds.
5. Value Engineering ideas for Admin Building to achieve/beat construction cost target of \$4.9 million.
6. Explanation of Mobile Project costs.
7. Summary of Mobile Project option capital costs.
8. Nadler proposal to EMSA for purchase or lease of mobile buildings.
9. Wilscot proposal to EMSA for lease of mobile buildings.

C. Resolutions for consideration in event of a decision for Administration Building	Vote	Dan Alexander	10 m
D. Resolutions for consideration in event of a decision for Mobiles Expansion	Vote	Dan Alexander	10 m
E. Financial Statements - November 30, 2022	Discuss	Shanan Egger, Dan Alexander	20 m

	Purpose	Presenter	Time
VI. Principal's Report			8:16 PM
A. Principal's Report	FYI	Jacquelyn Willer	
No New Report			
B. Charter Renewal Process Check-In	FYI	Jacquelyn Willer & Dan Alexander	2 m
<p>EMSA was approved on Dec. 14, 2022 for a five-year charter renewal with no new conditions. ISBE's Board also approved EMSA's request to raise the enrollment ceiling to 504 students. EMSA's PCTC payment rate will remain at 100%.</p> <p>Congratulations EMSA!</p>			
VII. EMSA Parent Teacher Crew Report			8:18 PM
A. EMSA PTC Update	FYI	Sue Bennett & Bethea Lane	5 m
VIII. Principal & COO Support & Evaluation Committee			8:23 PM
A. Principal-- Approval of Goals	Vote	Bethea Lane	2 m
B. COO--Approval of Goals	Vote	Adam Gray	3 m
IX. Master Planning Committee Report			8:28 PM
A. Environmental Work Group	Vote	Kerry Kelly	2 m
B. Update of Master Planning Committee Activity	Discuss	Kerry Kelly & Gary Swick	2 m
<p>The minutes of the Dec. 14, 2022 Meeting of the Master Planning Committee are attached.</p>			
X. Governance			8:32 PM
A. New Board Membership	Vote	Melanie Gibb	5 m
<p>The Governance Committee is excited to recommend candidate, Marcia Rodriguez, to the board of Directors.</p>			
B. Board Training	FYI	Melanie Gibb	2 m
<p>Reminder: Upon completion of both training webinars, email mgibb@emsacharter.org to receive a certificate of completion.</p>			

	Purpose	Presenter	Time
XI. Operations and Construction Report			8:39 PM
A. COO Operations Report	Discuss	Dan Alexander	
This item blank due to heavy agenda.			
XII. Academic Excellence Committee			8:39 PM
A. Update from Academic Excellence Committee	FYI	Bethea Lane	2 m
XIII. Outreach: Families and Community			8:41 PM
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A. Update on Outreach Activities	FYI	Kimberly Shaw	2 m
XIV. Development Committee			8:43 PM
A. Report of Development Committee	FYI	Doree Haight & Katie Taylor	2 m
XV. Closing Items			8:45 PM
A. New Business	Discuss		5 m
B. Audience Comments and Questions	FYI	Doree Haight	2 m
Audience Comments and Questions will be read into record at this time.			
C. Adjourn Meeting	Vote	Gary Swick	