



Elgin Math & Science Academy

Board of Directors

Date and Time

Tuesday October 25, 2022 at 6:00 PM CDT

Location

Virtual

Join Zoom Meeting

<https://us06web.zoom.us/j/6308835013>

Meeting ID: 630 883 5013

One tap mobile

+13126266799,,6308835013# US (Chicago)

+13092053325,,6308835013# US

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 630 883 5013

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Gary Swick	1 m
C. Public Comment		Gary Swick	1 m

Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a

Purpose Presenter Time

brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.

In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.

D. Approve Minutes from September 27, 2022 Board Meeting	Approve Minutes	Doree Haight	2 m
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E. FOIA Report		Dan Alexander	1 m
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No FOIA requests have been received by EMSA in the past month.

F. Remote Meeting due to ongoing pandemic and health concerns			1 m
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II. Community Crew--Revisit

III. Financial Report 6:07 PM

A. Finance & Operations Committee Report	Discuss	Adam Gray, Dan Alexander	20 m
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Dan will report on:

1. EMSA Financial and Compliance Audits - status.
2. Point of information - it is time to sign the annual renewal of EMSA's \$250,000 Line of Credit with Elgin State Bank (Wintrust).
3. Longhouse Capital Advisors - update to Committee.
4. Financial Projections

B. Financial Statements - September 30, 2022	Discuss	Shanan Egger, Douglas DeJong, Dan Alexander	15 m
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C. EL Education National Conference in Chicago Dec. 7-9	Discuss	Kerry Kelly	2 m
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This expense is now included in EMSA's budget and the Board encourages all staff to attend at least a part of the conference. Interested Board members may want to attend as well.

IV. Principal's Report 6:44 PM

A. Principal's Report	FYI	Jacquelyn Willer	5 m
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B. Charter Renewal Process Check-In	FYI	Jacquelyn Willer & Dan Alexander	10 m
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Purpose Presenter Time

ISBE has scheduled its on-site review of the School for October 27th. This will also be the date of ISBE's Public Meeting on EMSAs Charter Renewal Application, to be held at EMSA's Gymnasium, from 4:00 - 5:00pm, with speaker registration at 3:30pm. Parents, staff, and Board members are encouraged to attend the Meeting on the 27th, and to speak on EMSA's behalf (for up to two minutes)!

Supporters of EMSA's Charter Renewal Application are encouraged to write to ISBE to express support for EMSA. Comments can be sent to ISBE at charterrenewals@isbe.net.

V. EMSA Parent Teacher Crew Report 6:59 PM

A. EMSA PTC Update	FYI	Sue Bennett & Bethea Lane	5 m
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VI. Principal & COO Support & Evaluation Committee 7:04 PM

A. Principal's SY2023 Goals	Vote	Bethea Lane	2 m
B. COO Evaluation	Discuss	Adam Gray	3 m

Update and next steps.

VII. Governance 7:09 PM

A. Board Training	FYI		
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Training session #1: Measuring Board Performance "Assessing Your Board..."
<https://pages2.boardontrack.com/maybs-arewethereyet-tyt?submissionGuid=66df4585-2fbf-4164-9e9d-a6a14be11e83>

1. This Board on Track online webinar can be completed at your convenience.
2. Please have this training session complete by **November 15th**.
3. Once complete, email: leo@boardontrack.com and CC: mgibb@emsacharter.org to request your 1 hour certificate of training for the session "Measuring Board Performance". (Please mention you are an EMSA board member in the email).
4. Upload your certificate to Board Documents > _GOVERNANCE > Board Training > FY23

*** These instructions are in your "Action Items" on your dashboard! See attached screen snap:

B. Committee Membership	FYI		5 m
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VIII. Master Planning Committee Report 7:14 PM

A. Report on Architects August Meeting	Discuss	Kerry Kelly	5 m
B. Environmental Work Group	Discuss	Kerry Kelly	2 m

IX. Operations and Construction Report 7:21 PM

A. COO Operations Report	Discuss	Dan Alexander	2 m
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	Purpose	Presenter	Time
Besides Charter Renewal and Expansion/financing planning work, and contribution to Interim ED search, COO has been/is working on the following:			

1. Insurance renewals - besides standard forms and renewals at this time, working with Carla Peralta on getting improved Cyber Security insurance protection.
2. Food Program improvements.

X. Outreach: Families and Community	7:23 PM
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Outreach: Families and Community

A. Update on Outreach Activities	FYI	Kimberly Shaw	5 m
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XI. Development Committee	7:28 PM
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A. Report of Development Committee	FYI	Doree Haight & Katie Taylor	2 m
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XII. Other Business	7:30 PM
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A. Motion to Enter Executive Closed Session	Vote	Gary Swick	1 m
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B. Executive Session	Discuss	Gary Swick	15 m
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The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:
(c) Exceptions. A public body may hold closed meetings to consider the following subjects:
(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,***

C. Motion to Exit Executive Closed Session	Vote	Gary Swick	1 m
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XIII. Closing Items	7:47 PM
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A. New Business	Discuss		5 m
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B. Audience Comments and Questions	FYI	Doree Haight	2 m
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Audience Comments and Questions will be read into record at this time.

C. Adjourn Meeting	Vote	Gary Swick	
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