



# Elgin Math & Science Academy

## Board of Directors

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### Date and Time

Tuesday July 26, 2022 at 6:00 PM CDT

### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/87132492686?pwd=MlZwSmVXY1c1c1FTUUVjWEpOMVpxUT09>

Meeting ID: 871 3249 2686

Passcode: Fpp7SF

One tap mobile

+13126266799,,87132492686#,,,,\*416293# US (Chicago)

+13017158592,,87132492686#,,,,\*416293# US (Washington DC)

Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 929 205 6099 US (New York)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 871 3249 2686

Passcode: 416293

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Doree Haight	1 m
<b>B. Reason for Remote Meeting</b>		Kerry Kelly	1 m

Purpose    Presenter    Time

Due to the ongoing Covid-19 health concerns of gathering in person, the Board is hosting this meeting remotely.

- |                              |               |     |
|------------------------------|---------------|-----|
| C. Call the Meeting to Order | Gary<br>Swick | 1 m |
| D. Public Comment            | Gary<br>Swick | 1 m |

**Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.**

**In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to [board@emsacharter.org](mailto:board@emsacharter.org).**

- |   |                    |                  |      |
|---|--------------------|------------------|------|
| E. Approve Minutes from June 28, 2022 Board Meeting | Approve<br>Minutes | Doree<br>Haight  | 2 m  |
| F. FOIA Report                                      |                    | Dan<br>Alexander | 1 m  |
| G. Motion to Enter Executive Closed Session         | Vote               | Gary<br>Swick    | 1 m  |
| H. Executive Session                                | Discuss            | Gary<br>Swick    | 15 m |

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:  
(c) Exceptions. A public body may hold closed meetings to consider the following subjects:  
(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,\*\*\*

- |  |      |               |     |
|--|------|---------------|-----|
| I. Motion to Exit Executive Closed Session | Vote | Gary<br>Swick | 1 m |
|--|------|---------------|-----|

**II. Financial Report 6:24 PM**

- |  |         |   |      |
|--|---------|---|------|
| A. Financial Statements - June 30, 2022  | Discuss | Shanan<br>Egger or<br>Dan<br>Alexander                | 15 m |
| B. Finance & Operations Committee Report | Discuss | Adam<br>Gray,<br>Shanan<br>Egger,<br>Dan<br>Alexander | 5 m  |

**III. Operations and Construction Report 6:44 PM**

	Purpose	Presenter	Time
<b>A. COO Operations Report</b>	FYI	Dan Alexander	2 m
Highlights of COO activity since our June Board meeting are described in the attached July COO Report.			
<b>IV. Principal's Report</b>			<b>6:46 PM</b>
<b>A. Principal's Report</b>	FYI	Jacquelyn Willer	5 m
<b>B. Student Handbook Changes</b>	Vote	Jacquelyn Willer	5 m
<b>C. School Calendar Changes</b>	Vote	Jacquelyn Willer	5 m
<b>V. EMSA Parent Teacher Crew Report</b>			<b>7:01 PM</b>
<b>A. EMSA PTC Update</b>	FYI	Sue Bennett & Bethea Lane	5 m
<b>VI. Principal &amp; COO Support &amp; Evaluation Committee</b>			<b>7:06 PM</b>
<b>A. Approval of Principal's Evaluation Memo</b>	FYI	Betha Lane	5 m
<b>B. Review of Principal's SY2023 Goals</b>	Discuss		5 m
Ms Willer's goals can be ratified at the next board meeting.			
<b>C. COO Evaluation</b>	Discuss	Adam Gray	2 m
Next step will be to meet with Mr. Alexander.			
<b>VII. Governance</b>			<b>7:18 PM</b>
<b>A. Charter Renewal Process Check-In</b>	FYI	Jacquelyn Willer & Dan Alexander	5 m
<b>B. Board Conflict of Interest, OMA and FOIA Training Updates</b>	FYI	Gary Swick	2 m
<b>VIII. Outreach: Families and Community</b>			<b>7:25 PM</b>
Outreach: Families and Community			
<b>A. Update on Outreach Activities</b>	FYI	Kimberly Shaw	5 m
<b>IX. Development Committee</b>			<b>7:30 PM</b>
<b>A. Report of Development Committee</b>	FYI	Doree Haight	2 m

	Purpose	Presenter	Time
<b>X. Other Business</b>			<b>7:32 PM</b>
<b>A. New Business</b>	Discuss		5 m
<b>B. Audience Comments and Questions</b>	FYI	Doree Haight	2 m
Audience Comments and Questions will be read into record at this time.			

<b>XI. Closing Items</b>			<b>7:39 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Gary Swick	