



Elgin Math & Science Academy

Master Planning SPECIAL MEETING

Construction Reporting

Date and Time

Monday September 20, 2021 at 6:00 PM CDT

Location

(virtual meeting)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order		Kerry Kelly	
C. Approve Minutes	Approve Minutes	Kerry Kelly	1 m
Approve minutes for September Master Planning Meeting on September 8, 2021			
II. Master Planning priorities and decision-making			6:01 PM
A. Mission-based debate and decisions	Discuss	Melanie Gibb	3 m
Mission: At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.			

Vision:

	Purpose	Presenter	Time
We welcome individuals of all backgrounds and abilities			
We nurture children’s natural curiosity			
Our students are leaders in their own learning			
Our teachers & students hold high standards for their own work			
Our students are critical thinkers who excel in math and science			
Our students develop the skills to be responsible individuals			

Master Plan: EMSA’s master plan clarifies our mission and vision, honors campus history, is mindful of our impact on the environment, supports EL Education’s innovative learning model, and builds a sustainable campus.

Campus Roots: We are committed to rebuilding a thriving educational community, honoring the legacy of our campus, restoring its architecture, and preserving the natural environment.

III. Construction--Specific Items 6:04 PM

A. Construction Report: Schedule, Budget, and Decisions	FYI	Dan Alexander	20 m
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Attached please find Tracking Log, Owner’s Sworn Statement #7, and COO Report on Gym/Middle School Project.

Bottom line: to finish the project with currently approved construction scope, EMSA has enough funds remaining in the loan to do so, AND to retain the \$121,263 in loan reimbursement to EMSA, the \$300,000 in cash from the State funding grant, and another \$13,640 in assorted small grants/contributions. Additionally, almost \$294,000 has been invested by the Board in other improvements, from the \$7.2 million loan. However, see below for recommended additional investment in EMSA grounds/buildings.

B. “Warm Safe and Dry” Update	FYI	Dan Alexander	2 m
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Update provided in overall Project Update above.

C. Grants and Giving update	Discuss	Doree Haight	5 m
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**• What items can we offer to Development for Giving Tuesday fundraising?
Need staff and student input!**

	Purpose	Presenter	Time
D. Maintenance and Repairs	Discuss	Dan Alexander	5 m

The campus is experiencing a fair amount of minor damage from student misbehavior, nothing serious: sink faucets, sinks, etc. Maintenance of grounds so far in FY22 has involved a fair amount of removal of trees damaged by storms.

E. Contingency Allocated Spending	Vote	Kerry Kelly	20 m
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Discuss and vote if necessary on construction contingency spending. Remaining contingency dollars: **0**.

As stated above EMSA has retained \$121,263 in cash from the loan, and additionally \$13,640 in private donations received as cash for the project. EMSA expects to receive another \$300,000 in cash from the State grant. EMSA's Board has already approved some \$293,915 in extra projects, and these will be paid by the loan as stated. If EMSA were to invest cash reimbursement from the Loan (not needed for Scope approved to date), that would be source of funding for additional construction.

Additional construction items for consideration as follows:

1. \$11,696 for safety improvements outside Gym involving asphalt
2. \$10,250 for proper drainage at lower loop of Gym asphalt
3. \$9,282 for proper drainage of outer playground
4. \$9,000 for proper drainage of Neil Building playground
5. \$15,975 for Gabion Wall to improve exist safety, drastically reduce erosion at new Gym exits at NW of Building
6. \$13,012 for additional tuckpointing at upper roof above Gym
7. \$7,704 for rebuilding of Administration Building Chimney including swift-friendly caps
8. \$2,634 for rebuilding of Dorm Building Chimney including swift-friendly caps
9. \$5,429 for installation of leaf-guards at Gym gutters
10. \$3,602 for installation of leaf-guards at Dorm gutters

All of these items have solid rationales, and I do recommend them. They are described in greater detail in the COO report (see above). Total recommendation is \$88,586 of cost.

