



# Elgin Math & Science Academy

## Board of Directors

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### Date and Time

Tuesday June 28, 2022 at 6:00 PM CDT

### Location

EMSA Art Barn at 1600 Dundee Ave, Elgin

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**At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.**

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Doree Haight	1 m
<b>B. Reason for Remote Meeting</b>		Kerry Kelly	1 m
Due to the ongoing Covid-19 health concerns of gathering in person, the Board is hosting this meeting remotely.			
<b>C. Call the Meeting to Order</b>		Gary Swick	1 m
<b>D. Public Comment</b>		Gary Swick	1 m

**Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.**

**Purpose    Presenter    Time**

**In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to [board@emsacharter.org](mailto:board@emsacharter.org).**

**E. Approve Minutes from May 24, 2022 Board Meeting**    Approve Minutes    Doree Haight    2 m

**F. Approve Special Meeting Minutes**    Approve Minutes    Doree Haight    2 m

Approve minutes for Special Board Meeting for Evaluations and Budget on June 21, 2022

**G. FOIA Report**    Dan Alexander    1 m

**H. Motion to Enter Executive Closed Session**    Vote    Gary Swick    1 m

**I. Executive Session**    Discuss    Gary Swick    2 m

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,\*\*\*

**J. Motion to Exit Executive Closed Session**    Vote    Gary Swick    1 m

**II. Community** **6:13 PM**

**A. Community Crew**    Discuss    5 m

**III. Operations and Construction Report** **6:18 PM**

**A. COO Operations Report**    FYI    Dan Alexander    2 m

Highlights of COO activity since our May Board meeting are described in the attached June COO Report.

**B. Discussion of Potential EMSA Credit Rating and Underwriting Process, External Credit Market**    Discuss    Lindsay Wall, Managing Director, Longhouse Capital Advisors    30 m

**IV. Financial Report** **6:50 PM**

**A. Financial Statements - May 31, 2022**    Discuss    Shan Egger or Dan Alexander    15 m

**B. Finance & Operations Committee Report**    Vote    Adam Gray, Shan Egger,    20 m

Purpose	Presenter	Time
	Dan Alexander	

The EMSA Budget for School Year 2022-23, as presented to the Finance Committee and as revised at Board Direction on June 21, 2022 will be presented to the Board of Directors for final approval.

The Board may also vote on approval of a \$65,000 predevelopment budget for the Administration Building's redevelopment. The funds would pay for architectural and investigatory costs related to the finalization of the building plans.

<b>C. Approval of Temporary Use of \$150,000 Line of Credit</b>	Vote	Shanan Egger	5 m
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The Finance Committee unanimously recommended Board approval of a temporary use of the Wintrust Line of Credit, in the amount of \$150,000 at the very end of June, to boost EMSA's Days Cash On Hand and ensure EMSA was well above the 60 Days Cash On Hand threshold.

**V. Principal's Report 7:30 PM**

A. Principal's Report	FYI	Jacquelyn Willer	5 m
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**VI. EMSA Parent Teacher Crew Report 7:35 PM**

A. EMSA PTC Update	FYI	Sue Bennett & Bethea Lane	5 m
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**VII. Master Planning Report 7:40 PM**

A. Master Planning Update	Discuss	Kerry Kelly	5 m
B. Environmental Work Group	FYI	Gary Swick	5 m

**VIII. Academic Excellence 7:50 PM**

A. Report	FYI	Bethea Lane	5 m
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**IX. Governance 7:55 PM**

A. Charter Renewal Process Check-In	FYI	Jacquelyn Willer & Dan Alexander	1 m
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B. Board Meeting Dates July 2022 - June 2023 Board Meeting Dates, Times & Location	Vote		4 m
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C. Mission, Vision, Goals	Vote	Melanie Gibb	5 m
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D. Board Assessment Survey	FYI	Melanie Gibb	1 m
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E. Board OMA and FOIA Training Updates	FYI	Kerry Kelly	2 m
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	Purpose	Presenter	Time
<b>X. Outreach: Families and Community</b>			<b>8:08 PM</b>
Outreach: Families and Community			
A. Update on Outreach Activities	FYI	Kimberly Shaw	5 m
<b>XI. Development Committee</b>			<b>8:13 PM</b>
A. Report of Development Committee	FYI	Doree Haight	2 m
<b>XII. Principal &amp; COO Support &amp; Evaluation Committee</b>			<b>8:15 PM</b>
A. Report	Discuss	Bethea Lane & Adam Gray	
<b>XIII. Other Business</b>			<b>8:15 PM</b>
A. Audience Comments and Questions	FYI	Doree Haight	2 m
Audience Comments and Questions will be read into record at this time.			
<b>XIV. Closing Items</b>			<b>8:17 PM</b>
A. Adjourn Meeting	Vote	Gary Swick	