



# Elgin Math & Science Academy

## Board of Directors

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### Date and Time

Tuesday April 26, 2022 at 6:00 PM CDT

### Location

Virtual Meeting

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**At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.**

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Gary Swick	1 m
C. Public Comment		Gary Swick	1 m
<b>Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.</b>			
<b>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to <a href="mailto:board@emsacharter.org">board@emsacharter.org</a>.</b>			
D. Approve Minutes from March 22, 2022 Board Meeting	Approve Minutes	Doree Haight	2 m

	Purpose	Presenter	Time
<b>II. Community</b>			<b>6:05 PM</b>
A. Community Crew	Discuss		5 m
<b>III. Financial Report</b>			<b>6:10 PM</b>
A. Financial Statements	Discuss	Shanan Egger	15 m
<b>IV. Principal's Report</b>			<b>6:25 PM</b>
A. Principal's Report	FYI	Jacquelyn Willer	10 m
B. Consolidated Plan	Vote	Jacquelyn Willer/Sarah Said	5 m
C. 22-23 School Year Calendar	Vote	Jacquelyn Willer	5 m
<b>V. EMSA Parent Teacher Crew Report</b>			<b>6:45 PM</b>
A. EMSA PTC Update	FYI	Sue Bennett & Bethea Lane	5 m
<b>VI. Operations and Construction Report</b>			<b>6:50 PM</b>
A. COO Operations Report	Vote	Dan Alexander	5 m
Board Resolution to appoint Dan Alexander as EMSA's Registered Agent (for IL Secretary of State).			
Highlights of COO activity since our March Board meeting are described in the attached April COO Repo			
B. Finance & Operations Committee Report	Vote	Adam Gray	5 m
The Finance & Operations Committee voted to recommend that the Board of Directors vote to adopt the attached EMSA Internal Control Policy manual, to become effective July 1, 2022.			
The Minutes of the April 19, 2022 Meeting of the Finance & Operations Committee, are attached.			
<b>VII. Master Planning Report</b>			<b>7:00 PM</b>
A. Master Planning Update	Discuss	Kerry Kelly	5 m
B. Environmental Work Group	FYI	Gary Swick	5 m
<b>VIII. Academic Excellence</b>			<b>7:10 PM</b>

	Purpose	Presenter	Time
A. Report	FYI	Bethea Lane	5 m
<b>IX. Governance</b>			<b>7:15 PM</b>
A. Mission, Vision, Goals	Discuss	Melanie Gibb	5 m
B. Charter Renewal Process Check-In	FYI	Jacquelyn Willer & Dan Alexander	1 m
C. Board Assessment Survey	FYI	Melanie Gibb	1 m
D. Board and Committee Member Recruitment	Discuss	Gary Swick & Kerry Kelly	
E. Illinois Association of School Boards Update, if any	Discuss	Kerry Kelly	
<b>X. Outreach: Families and Community</b>			<b>7:22 PM</b>
Outreach: Families and Community			
A. Update on Outreach Activities	FYI	Kimberly Shaw	5 m
<b>XI. Development Committee</b>			<b>7:27 PM</b>
A. Report of Development Committee	FYI	Doree Haight	2 m
<b>XII. Principal &amp; COO Support &amp; Evaluation Committee</b>			<b>7:29 PM</b>
A. Report	Discuss	Bethea Lane & Adam Gray	
<b>XIII. Other Business</b>			<b>7:29 PM</b>
A. Audience Comments and Questions	FYI	Doree Haight	2 m
Audience Comments and Questions will be read into record at this time.			
B. Motion to Enter Executive Closed Session	Vote	Gary Swick	1 m
C. Executive Session	Discuss	Gary Swick	2 m
The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:			
(c) Exceptions. A public body may hold closed meetings to consider the following subjects:			
(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,***			
D. Motion to Exit Executive Closed Session	Vote	Gary Swick	1 m

**XIV. Closing Items**

**A. Adjourn Meeting**

Purpose	Presenter	Time
		<b>7:35 PM</b>
Vote	Gary Swick	