



Elgin Math & Science Academy

Board of Directors

Date and Time

Tuesday February 22, 2022 at 6:00 PM CST

Location

Virtual Meeting

At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Gary Swick	1 m
C. Public Comment		Gary Swick	1 m

Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you comment with your first and last name, your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response by the board is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.

In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.

D. Approve Minutes from January 25, 2022 Board Meeting	Approve Minutes	Doree Haight	2 m
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	Purpose	Presenter	Time
II. Community			6:05 PM
A. Community Crew	Discuss		10 m
III. Financial Report			6:15 PM
A. Financial Statements	Discuss	Trish Strong for Shanan Egger	15 m
B. Staff Compensation Task Force Report	Discuss	Jacquelyn Willer	5 m
<p>Jacquelyn attended a meeting with HR to discuss our insurance benefits as there are additional ones that staff has brought up that could be helpful benefits such as short term and long term disability, mental health assistance programs, and more.</p>			
IV. Principal's Report			6:35 PM
A. Principal's Report	FYI	Jacquelyn Willer	10 m
V. EMSA Parent Teacher Crew Report			6:45 PM
A. EMSA PTC Update	FYI	Sue Bennett & Bethea Lane	5 m
VI. Operations and Construction Report			6:50 PM
A. Construction Update	Discuss	Dan Alexander	2 m
<p>All construction has been completed, with the final item to receive City approval being the step flashing at the Administration Building.</p> <p>EMSA will submit its pay request to IFF for closeout of the loan and closeout of the construction escrow, once Wheeler Kearns Architects provides the certified approval (expected early the week of the 21st).</p>			
B. COO Operations Report	FYI	Dan Alexander	5 m
<p>Highlights of COO activity since our January Board meeting are described in the attached Report.</p>			
C. Finance & Operations Committee Report	Discuss	Adam Gray	3 m
<p>Minutes from the January 18, 2022 Finance & Operations Committee are attached.</p>			
VII. Master Planning Report			7:00 PM

	Purpose	Presenter	Time
A. Master Planning Update	Discuss	Kerry Kelly	5 m
B. Elementary (fka Neil) Building Interior Modifications	Vote		15 m
C. Environmental Work Group	FYI	Gary Swick	5 m
VIII. Academic Excellence			7:25 PM
A. Report	FYI	Bethea Lane	5 m
B. New Staffing Updates	FYI	Jacquelyn Willer	5 m
IX. Governance			7:35 PM
A. Strategic Planning Session	Discuss	Gary Swick	2 m
B. Charter Renewal Process Check-In	FYI	Jacquelyn Willer & Dan Alexander	2 m
C. Board and Committee Member Recruitment	Discuss	Gary Swick & Kerry Kelly	2 m
D. Illinois Association of School Boards Update, if any	Discuss	Kerry Kelly	2 m
X. Outreach: Families and Community			7:43 PM
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A. Update on Outreach Activities	FYI	Kimberly Shaw	5 m
XI. Development Committee			7:48 PM
A. Report of Development Committee	FYI	Doree Haight and Dan Alexander	5 m
EMSA has offered the position of Development Director to a candidate, who has accepted our Offer!			
Our Director of Development will be introduced to staff by early March. Her first day at EMSA will be March 28, 2022.			
XII. Principal & COO Support & Evaluation Committee			7:53 PM
A. Report	Discuss	Bethea Lane &	5 m

Purpose	Presenter	Time
	Adam Gray	

XIII. Other Business

7:58 PM

A. Audience Comments and Questions	FYI	Doree Haight	2 m
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Audience Comments and Questions will be read into record at this time.

B. Motion to Enter Executive Closed Session	Vote	Gary Swick	1 m
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C. Executive Session	Discuss	Gary Swick	2 m
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The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,***

D. Motion to Exit Executive Closed Session	Vote	Gary Swick	1 m
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XIV. Closing Items

8:04 PM

A. Adjourn Meeting	Vote	Gary Swick	
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